



**MINUTES**  
**MIDDLESEX COUNTY**  
**WATER RESOURCES ASSOCIATION/WATERSHED MANAGEMENT GROUP MEETING**  
**HELD AT THE**  
**MIDDLESEX COUNTY BOARD OF CHOSEN FREEHOLDERS MEETING ROOM**  
**November 14, 2016**  
**1:30 P.M.**

The meeting was called to order by Mr. Williams at 1:30 p.m. Notice of this meeting, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-10 and the NJ Water Quality Management Planning Rules, N.J.A.C. 7:15-9.3(b)7, have been complied with and are entered into the minutes of this meeting. A salute to the flag was observed prior to the start of today's meeting.

**I. Roll Call**

Attendance was as follows:

William Robins	Borough of Dunellen	Not present
Theodore Chase, Jr.	Township of Franklin	Present
Freeholder Charles Tomaro	Middlesex County Board of Chosen Freeholders	Not present
Alan Godber	Lawrence Brook Watershed Partnership, Inc.	Not present
Will Sigle		Not present
Sewell Peckham	Borough of Helmetta	Not present
David Hall	Township of Old Bridge	Not present
Dawn Mc Donald	Borough of Spotswood	Not present
Margaret Drozd		Not present
Michael Hill	Freehold Soil Conservation District	Present
Brandon Goldfine	Middlesex Water Company City of Perth Amboy	Present
Stephen Pospiech		Not present
Leigh Anne Hindenlang		Not present
Andrew Toth		Not present
William Kurzenberger		Present
Donald Newton	Borough of Sayreville	Not present
Dawn Corcoran-Gardella	Township of Piscataway	Not present
Vincent Martino	Middlesex County Planning Board	Not present
Siegfred Hubak	Township of Woodbridge	Present
Alice Tempel	Borough of South Plainfield	Not present
Brian Racin	Borough of South River	Present
Bryan Bidlack	Township of South Brunswick	Present
Leigh Jones	Township of East Brunswick Water and Sewage	Not present
Ron Yake	Township of Plainsboro	Present
Les Varga		Not present
John Riggs	Township of Monroe	Not present
Dorian Kerber	Borough of Milltown	Not present
George Ververides	Middlesex County Office of Planning	Present
Mirah Becker		Present
Laurie Sobel		Present
Nicholas Tufaro		Present
Alexander Zakrewsky		Not present

**I. Roll Call (continued)**

Sharon Martens Gary Rojek	Middlesex Cty. Dept. of Public Health – Environmental Division	Not present Not present
Ken Klipstein Bob O’Neil	NJ Water Supply Authority	Not present Not present
Richard Fitamant Kevin Aiello	Middlesex County Utilities Authority	Not present Present
Daria Ludas	Borough of Jamesburg	Not present
Doug Robertson Glenn Sandor	Township of North Brunswick	Not present Not present
Allan Williams	Highland Park Environmental Commission	Present
Rick Lear	Middlesex County Parks and Recreation Department	Not present
Michele Bakacs	Rutgers Cooperative Extension	Not present
Sara Malone	Rutgers Sustainable Raritan Initiative	Not present
Denise Nickel	Middlesex County Improvement Authority	Not present
Suzan Colon	Old Bridge Twp. Environmental and Open Space Committee	Present
Heather Fenyk Brian Kempf	Lower Raritan Watershed Partnership	Not present Not present
Bill Schultz	Raritan Riverkeeper	Present
Scott Tarnoski	New Brunswick Water	Present

**II. Approval of the Minutes of the Previous Meeting – September 12, 2016**

The minutes of the meeting of September 12, 2016 were distributed prior to today’s meeting. A motion was made, seconded and approved to accept the minutes as presented.

**III. Presentation by Mr. Bill Schultz, Raritan Riverkeeper – Presentation on River Access Points Along the Raritan**

Mr. Schultz made a presentation on River Access Points along the Raritan. The presentation included detailed descriptions of river access points along the 30 mile length of the Raritan River, beginning at old York Rd. in Branchburg, winding east through such towns as Raritan, Manville, Bridgewater, Piscataway, New Brunswick, Highland Park, Edison, Sayreville and Perth Amboy, where the stream flows into Raritan Bay. The presentation also highlighted significant river hazards along the 30 mile stretch.

Detailed information can be found in the Raritan River Access Point Guide at <http://nynjbaykeeper.org/wp-content/uploads/2013/05/raritanriveraccess.pdf>.

**IV. Middlesex County Wastewater Management Plan – Mirah Becker**

Ms. Becker stated that on November 7, 2016 the new Wastewater Management rules were published in the NJ Register. Staff has been reviewing the new rules. The county has to have their new Wastewater Management Plan completed and submitted to NJDEP by no later than May 7, 2018. Middlesex County decided to bring a consultant in to work on the plan. The county is waiting to receive a \$100,000 grant from NJDEP to use for consulting

**IV. Middlesex County Wastewater Management Plan – Mirah Becker (continued)**

services. Staff has been working on a Request for Proposal (RFP) for consulting services. It is hoped to release the RFP and have a consultant on board as soon as we receive grant funding. The county will have to decide how much funding they will contribute for the consulting services since the grant money will not be sufficient to complete the plan.

There are changes that will be needed to the draft plan. The nitrate dilution analysis is based on using parcel mapping. The Wastewater Treatment Capacity Analysis will be more rigorous in terms of the methodology. The plan will also include mapping, strategies to address potential capacity deficiencies, and a zoning analysis. Requirements that have been deleted are the water supply analysis, stormwater ordinances, and steep slope ordinances. The septic management plan requirements have changed. That piece will only require an inventory, an explanation of what is currently in place and what will be done to enhance what is already being done.

The plan and any revision and amendment applications will be submitted electronically through a portal. The portal is under development.

Presently, there are at least four revisions and amendments in the pipeline. The process for revisions and amendments will need to be changed. The NJDEP is offering an opportunity to streamline the process. County Administration is encouraging staff to streamline the process as recommended by NJDEP. Publishing public notices will no longer be required. Applications will be submitted electronically through the portal. The members thought that receiving a side-by-side comparison of the old amendment procedures versus the proposed new procedures would be helpful.

Copies of PowerPoint presentations on WMPs, Continuing Planning Process, Site Specific Amendments, and the Nitrate Dilution Model will be attached to the minutes of today's meeting. Ms. Becker will keep everyone informed of any further developments.

**V. Manalapan Brook Watershed Protection and Restoration Plan (Freehold Soil Conservation District (FSCD)/Middlesex County)**

Mr. Hill reported that the project at the lake shore was completed in October. Video work was done during the project so the third educational video component will be coming out soon. There was another area chosen for a planting project using volunteers which will be done next spring.

**VI. Lawrence Brook Watershed Partnership (LBWP)**

No report.

**VII. Lower Raritan Watershed Partnership (LRWP)**

No report.

**VIII. Sustainable Raritan River Initiative**

No report.

**IX. NJ Water Supply Activities/Projects (NJWSA)**

- **Raritan Basin Watershed Plan/Raritan Basin Watershed Alliance**
- **D & R Canal Tributary (Franklin) Project**
- **Cedar Grove Brook (Franklin) Project**

No report.

**X. Middlesex County Flood Control Commissions**

- **South Central Middlesex County Flood Control Commission**

No report.

- **Green Brook Flood Control Commission (Middlesex County)**

Mr. Ververides stated that Middlesex County has entered into a maintenance agreement with Somerset County to maintain the levees, pumps, and gates. The Bound Brook area has been completed and the emphasis is moving to Middlesex Borough. The design in the Scotch Plains area still needs to be addressed. Funding is always an issue and more funding from Congress is being sought.

**XI. Correspondence**

There was no Correspondence presented at today's meeting.

**XII. Old Business**

- Presentation of Bylaws

An annotated version of the bylaws was distributed in the meeting packet prior to today's meeting. This version included recommendations made at the last WRA Meeting.

The members recommended that A.1. be changed to read "Each Middlesex County municipality shall be requested to designate one official representative to the WRA for a minimum of three years. If the representative has attended less than 50% of the meetings over three years, then the WRA recommends that a designated representative, that will be able to attend regular meetings, be appointed." The last statement will hold true to all groups.

A1.d, will be amended to read "Middlesex County Office of Planning, on behalf of the Middlesex County Planning Board".

A motion was made, seconded and approved to adopt the bylaws with the suggested changes. A final copy of the bylaws will be attached to the minutes of today's meeting.

### **XIII. New Business**

- Presentation of the WRA Report

Ms. Becker presented a report that highlights the WRA Accomplishments. Highlights include the Wastewater Management Plan, Thompson Park Rain Garden and the Manalapan Watershed Restoration and Implementation Plan. The second page highlights why the sewer service area map is so important. The members recommended distributing the report to the mayors, township and borough councils, municipal planning directors and the WRA membership. It was also recommended to add 2015-2016 to the document.

A motion was made, seconded and approved to accept the 2015-2016 Accomplishments Report.

- 2016 Integrated Water Quality Report

Mr. Tufaro stated that in June the NJDEP called a meeting to discuss the 2016 Integrated Water Quality Report. The last report was done in 2014. The report addresses TMDL requirements and other issues that are important to the state in terms of water quality. The 2014 report used the Barnegat Bay as a focal point for that report. NJDEP has decided to use the Raritan Watershed as the focal point for the 2016 Report. There was a meeting held on November 9, however, no one was able to attend. There will be future meetings to discuss the proposals. Data from the meeting is being reviewed. The Manalapan Brook Project is not included and will have to be added. Water quality restoration candidates are also included. Middlesex County has some areas where more specific recommendations can be added. Mr. Tufaro will keep the members informed of future developments.

- Stormwater Management Planning Element

Mr. Tufaro stated that Middlesex County has begun internal discussions about the next Stormwater Management Planning element. A meeting has been scheduled on November 28 at 10 a.m.

- NJDEP Flood Hazard Rules

Mr. Williams informed everyone that ANJEC will be consulting with municipalities about changing their riparian buffers so that the flood hazard rules will not impact local ordinances.

### **XIV. Public Comment**

There was no Public Comment at today's meeting.

### **XV. Next meeting, date, time and place**

The next WRA meeting will be held on Monday, January 9, 2017 at 1:30 p.m. at the Middlesex County Administration Building, Freeholder Meeting Room.

### **XVI. Adjournment**

A motion was made, seconded, and approved to adjourn the meeting at 3:15 p.m.