**Middlesex County Planning Board Meeting**
**REORGANIZATION MEETING**
**75 Bayard Street, 1st Floor, Administration Building,**
**Freeholder Meeting Room, New Brunswick, NJ 08901**
**February 13, 2018**
**Minutes**

COMMITTEE PRESENT

Freeholder Charles Kenny
Mr. Matthew Vaughn, Chairman
Mr. Thomas Pollando, Vice Chairman
Mr. Richard Wallner, County Engineer
Mr. Jason Freidman
Ms. Rani Goomer
Ms. Wendy Wiebalk, Esq., Acting Planning Board Counsel
Ms. Brenda L. Bleacher, Acting Planning Board Secretary

COMMITTEE NOT PRESENT

Freeholder Director Ronald G. Rios
Mr. William J. Thomas
Mr. Erik Wong, Alternate
Mr. Steven D. Cahn, Esq., Planning Board Counsel

STAFF PRESENT

Mr. George M. Ververides, Director, Office of Planning
Ms. Mirah Becker, Supervisor, Comprehensive Planning, Parks and the Environment

PUBLIC PRESENT

Mr. Dave Akins, Piscataway
Mr. Shawn P. Hausserman, Councilman, Borough of South River

I. The reorganization meeting of the Middlesex County Planning Board was called to order by presiding Acting Chairman, Mr. George Ververides, Director, Office of Planning at 3:30 p.m. in compliance with the Open Public Meeting Act.

Salute to the Flag.

Moment of Silence.

The Acting Secretary, Ms. Brenda L. Bleacher called the roll and determined a quorum was present.

II. Nominations for Chairman:

Mr. Ververides called for nominations for Chairman of the Planning Board for the Year, 2018.

Mr. Wallner nominated Mr. Vaughn, seconded by Mr. Pollando; hearing no further nominations, the nominations were closed. Roll call for Mr. Matthew Vaughn as Chairman for the Year, 2018 was made and motion carried unanimously.

III. Nomination for Vice Chairman:

Chairman Vaughn called for nominations for Vice Chairman of the Planning Board for the Year, 2018.

Mr. Wallner nominated Mr. Pollando, seconded by Mr. Freidman; hearing no more nominations, the nominations were closed. Roll call for Vice Chairman, Mr. Thomas Pollando for the Year, 2018 was made motion carries unanimously.

A. Committee Organization for the Year 2018:

Chairman Vaughn appointed the following Committees for the Year, 2018:

1. Administration and Spatial Data Services:
   Mr. Thomas Pollando

2. Environment:
   Mr. Jason Freidman

3. Transportation:
   Mr. Richard Wallner

4. Development Review:
   Mr. Matthew M. Vaughn
   Mr. Richard Wallner
   Mr. George M. Ververides
   (All remaining Planning Board Members serve as alternates)

5. Comprehensive Planning:
   Ms. Rani Goomer

The Chairman of the Planning Board is an Ex-Offcio Member of each Committee of the Planning Board.

Chairman Vaughn appointed the following Advisory Committees for the Year, 2018:

1. County Agricultural Development Board:
   Ms. Rani Goomer

2. Lower Raritan River Watershed Association:
   Mr. Jason Freidman

3. Transportation Coordinating Committee:
   Mr. Richard Wallner

B. Resolution 2018-01: Planning Board Counsel:

The Secretary read the resolution to appoint Steven D. Cahn, Esq., as Planning Board Counsel for a term to expire December 31, 2018.

A motion was made by Mr. Pollando and seconded by Mr. Wallner to adopt Resolution# 2018-01 as read. Roll call to accept Resolution 2018-01 was made and motion carried unanimously.

C. Resolution 2018-02: 2018 Scheduled Meetings:

The Secretary read the resolution to adopt the scheduled meetings for the Middlesex County Planning Board; said meetings shall be conducted on the second Tuesday of each calendar month at 3:30 p.m.

The Development Review Committee of the Middlesex County Planning Board; said meetings shall be conducted on the second Tuesday of each calendar month at 3:00 p.m.

A motion was made by Mr. Pollando and seconded by Mr. Wallner to adopt resolution# 2018-02 as read. Roll call to accept Resolution# 2018-02 was made and motion carried unanimously.

D. Resolution 2018-03: Agenda Schedule for Meetings:

The Secretary read the resolution to adopt the requirements of all meetings and conducting public business where an official action is discussed or taken; must be open to the public, and an outlined agenda to be followed at all official meetings of the County Planning Board where formal action is intended to be taken, as described in the By-Laws of the County Planning Board.

A motion was made by Mr. Pollando and seconded by Mr. Wallner to adopt Resolution# 2018-03 as read. Roll call to accept Resolution# 2018-03 was made and motion carried unanimously.

Chairman Matthew Vaughn then read the notice presented at the commencement of each regularly scheduled Planning Board Meeting in accordance with the Open Public Meetings Act.

IV. Administration and Spatial Data Services:
Mr. Thomas Pollando

1. Minutes of December 12, 2017 and January 9, 2018 were distributed for review.

2. Mr. Ververides reported that the Financial Reports for December, 2017 and January, 2018 are under review. The proposed 2018 County Budget is still under review by the Board of Freeholders.

3. Committee Report – None

4. Correspondence – None

V. Environment and Parks:
Mr. Jason Freidman

1. Committee Reports for December, 2017 and January, 2018:

   Ms. Becker stated that the Committee Reports for January and February are located in each of your folders; starting with the status of the Wastewater Management Plan (WMP). The WRA did not meet in December because of a City watermain break.

   Ms. Becker reported on the Nitrate Dilution Analysis. Staff has finalized the build-out analysis and developable layer for the sewer service area; the preliminary findings show that three (3) of the towns meet the 2.0mg/liter nitrate dilution standards.

   Ms. Becker stated that the Staff is working closely with the Division of Environmental Health on the new County Septic Management Plan. This work will continue through March.

   Mr. Wong moved, seconded by Mr. Pollando, to approve the Committee Reports of December, 2017 and February, 2018. Motion carried unanimously.

VI. Transportation:
Mr. Richard Wallner

1. Committee Reports for December, 2017 and January, 2018:

Mr. Ververides reporting for Mr. Gambilonghi; he reported on the Route 1 Running Shoulder Project in South Brunswick Township. Staff has learned that the project is successful. In response to a NJTPA inquiry, Staff has recommended that the project be extended along Route 1 north to North Brunswick Township. Former Mayor Frank Gambatese initiated the Township's request for NJDOT to improve the capacity and operation along the stretch of Route 1 through South Brunswick to reduce the severe congestion during peak hours.

Mr. Ververides stated that the FY 2010-2018 Middlesex County Capital Transportation State Aid Program is funded by NJDOT under the Transportation Trust Fund. Middlesex County has been allocated $11,115,819.00 of State Aid funds.

Mr. Ververides stated that the FY 2018 Subregional Transportation Planning Authority is preparing a 2018 Operating Budget Amendment for the execution of an agreement with the North Jersey Transportation Planning Authority and the New Jersey Institute of Technology regarding the Fiscal Year 2018 Subregeional Transportation Planning Work Program; Federal Share $182,571.00; County Share $45,642.74 for a total amount of $228,231.75 from July 1, 2017 through June 30, 2018. Also, Fiscal Year 2018 Supplemental Subregeional Support Program; Federal Share $15,000.00 in the total amount of $197,571.00.

Mr. Wong moved, seconded by Mr. Pollando, to approve the Committee Reports of December, 2017 and February, 2018. Motion carried unanimously.

VII. Development Review:
Mr. Matthew M. Vaughn

1. Committee Report for December, 2017:

Mr. Ververides reporting for Mr. Olszewski; he stated that the development activity for the month of December, 2017 is shown on pages 3 and 4 of the Committee's Monthly Report. Page 18 shows the total monthly values received for Subdivision and Site Plan Applications; year-to-date monthly values are higher this year than at this time in 2016. The Physical Improvements (Cash Contributions) for 2017 are higher than last year.

Mr. Ververides stated he was invited to East Brunswick last week for a discussion of East Brunswick's Redevelopment Plans along Route 18. Ms. Becker recently was appointed to the East Brunswick Redevelopment Agency.

Mr. Wong moved, seconded by Mr. Wallner, to approve the Committee Report of December, 2017. Motion carried unanimously.

VIII. Comprehensive Planning:
Ms. Rani Goomer

1. Committee Reports for December, 2017 and January, 2018:

Ms. Becker stated that the County Agriculture Development Board (CADB) currently has two (2) open applications J.B. Heatherwood Farms and the Estate of Anthony Zimbicki, Sr. located in Monroe.

Ms. Becker stated that the County has received three (3) Site Specific Agricultural Management Practice (SSAMP) applications for Right to Farm located in Monroe regarding the mulching activities on farmland.

Ms. Becker stated that you will also find in the folder for your review a Summary of Zoning and Master Plan Revision.

Mr. Wong moved, seconded by Mr. Wallner, to approve the Committee Reports of December, 2017 and February, 2018. Motion carried unanimously.

IX. Other Matters:

Mr. Ververides addressed the Committee regarding vacancies for the Planning Board and the County Agricultural Development Board. Planning Board: one (1) Full Member and one (1) alternate. County Agricultural Development Board: two (2) Citizen Representatives. Names and resumes should be submitted to Freeholder Director Rios.

X. Public Comments – None

XI. Adjournment:

Since there was no further business to come before the Planning Board, on a motion made by Mr. Wong seconded by Mr. Pollando, the meeting was adjourned.

Respectfully Submitted,
Brenda L. Bleacher
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Acting Planning Board Secretary