

**MINUTES
MIDDLESEX COUNTY
WATER RESOURCES ASSOCIATION/WATERSHED MANAGEMENT GROUP MEETING
HELD AT THE
MIDDLESEX COUNTY BOARD OF CHOSEN FREEHOLDERS MEETING ROOM
January 14, 2019
1:30 P.M.**

The meeting was called to order by Mr. Williams at 1:30 p.m. Notice of this meeting, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-10 and the NJ Water Quality Management Planning Rules, N.J.A.C. 7:15-9.3(b)7, have been complied with and are entered into the minutes of this meeting. A salute to the flag was observed prior to the start of today's meeting.

I. Roll Call

Attendance was as follows:

William Robins	Borough of Dunellen	Not present
Theodore Chase, Jr.	Township of Franklin	Not present
Freeholder Charles Kenny	Middlesex County Board of Chosen Freeholders	Not present
Alan Godber	Lawrence Brook Watershed Partnership, Inc.	Not present
Sewell Peckham	Borough of Helmetta	Not present
Dawn Mc Donald	Borough of Spotswood	Present
Margaret Drozd		Not present
Michael Hill	Freehold Soil Conservation District	Present
Brandon Goldfine	Middlesex Water Company	Present
Donald Newton	Borough of Sayreville	Present
Dawn Corcoran-Gardella	Township of Piscataway	Not present
Jason Friedman	Middlesex County Planning Board	Not present
Siegfred Hubak	Township of Woodbridge	Not present
Alice Tempel	Borough of South Plainfield	Present
Brian Racin	Borough of South River	Not present
Bryan Bidlack	Township of South Brunswick	Present
Leigh Jones	Township of East Brunswick Water and Sewage	Not present
Ron Yake	Township of Plainsboro	Present
Les Varga		Not present
Robert Noel	Monroe Township Utility Dept.	Present
Doriann Kerber	Borough of Milltown	Present
George Ververides	Middlesex County Office of Planning	Present
Louis Greenwell		Present
Mirah Becker		Present
Laurie Sobel		Present
Nicholas Tufaro		Not present
Lori Kahel		Present
Alex Zakrewsky		Not present
Sharon Martens	Middlesex Cty. Office of Public Health –	Not present
Gary Rojek	Environmental Division	Present
Ronald Sendner	Middlesex County Office of Engineering	Not present
Edward Kuchie		Not present
Kyle Clonan	NJ Water Supply Authority	Present

I. Roll Call (continued)

Richard Fitamant Kevin Aiello	Middlesex County Utilities Authority	Not present Not present
Daria Ludas	Borough of Jamesburg	Not present
Allan Williams	Highland Park Environmental Commission	Present
Rick Lear	Middlesex County Office of Parks and Recreation	Not present
Michele Bakacs	Rutgers Cooperative Extension	Not present
Sara Malone	Rutgers Sustainable Raritan Initiative	Not present
Suzan Colon	Old Bridge Twp. Environmental and Open Space Committee	Present
David Hall	Township of Old Bridge	Not present
Heather Fenyk	Lower Raritan Watershed Partnership	Present
Bill Schultz	Raritan Riverkeeper	Present
Brandon Goldberg Scott Tarnoski	City of New Brunswick	Not present Not present
Joseph Meyer	SUEZ Water	Not present
Maximo Vazquez Maritza Rodriguez Bryan Cardenas	City of Perth Amboy	Present Not present Present
Edward Segotta	Borough of Carteret	Not present
Greg Remaud	NY/NJ Baykeeper	Not present
Tom Boccino	Somerset County	Not present
Steve Gottlieb	East Brunswick Township	Not present
Sean Kaplan	Borough of Middlesex	Not present
John Kranz	Middlesex County Mosquito Extermination Com.	Not present
Denise Marabello	Township of Cranbury	Not present
Chris Gianotto Thomas Vigna	Township of North Brunswick	Not present Not present

II. Approval of the Minutes of the November 5, 2018 Meeting

The minutes of the meeting of November 5, 2018 were distributed prior to today's meeting. A motion was made by Mr. Williams, seconded by Ms. Tempel and approved with abstentions from Ms. Kerber, Mr. Hill, Ms. Mc Donald and Ms. Colon to adopt the minutes as presented.

III. Presentation – Proposed Site-Specific Amendment – “Woodhaven Village – Section OC-7”

Mr. William Iafe made a presentation on an application for a water quality management plan amendment for Woodhaven Village – Section OC-7. The proposed amendment included the addition of approximately 16.5 acres of Block 20001, Lots 16 and 18 in the Township of Old Bridge to the Lower Raritan/Middlesex County sewer service area.

The proposed development consists of 15,000 square feet of retail space, 35,000 square feet of office space, and three age-restricted, residential apartment buildings (consisting of a total of 125 one-bedroom units and 125 two bedroom units). This parcel is part of the on-going Woodhaven project, which was granted approval by Old Bridge Township.

III. Presentation – Proposed Site-Specific Amendment – “Woodhaven Village – Section OC-7” (continued)

Old Bridge Township received a letter from the Middlesex County Office of Planning on October 1, 2014 requesting written consent for the updated FWSA map. The Office of Planning informed the Township that no changes within the township were made. However, the FWSA map adopted by NJDEP showed the sewer service area bifurcating the blocks and lots associated with the Woodhaven site. Therefore, the site was removed from the MCUA Future SSA. The property has an approved wetland line from NJDEP.

Approval was received from the Township of Old Bridge. Conditional approval was granted by the Middlesex County Planning Board on January 8, 2019.

Dr. Tempel asked if there were any wetlands around the project. Mr. Iafe responded yes and NJDEP has granted approval for filling of some wetland areas. Mr. Iafe shared a copy of the development plan with the members.

Ms. Patel presented a brief staff report. The proposed development would generate 40,000 gallons per day to be received by the Middlesex County Utilities Authority (MCUA). MCUA is currently permitted to discharge up to 147 million gallons per day under the NJPDES permit. The existing waste flow is the highest consecutive 12-month rolling average flow during the five-year period preceding the amendment application (March 2012 to March 2017), which was calculated to be 108 MGD (June 2013 to May 2014) based on NJPDES Discharge Monitoring Reports reported in DEP Data Miner. The additional flow from the proposed project should not cause the facilities to exceed its permitted capacity.

The NJDEP determined that the expanded sewer service area does not contain any areas mapped as threatened and endangered wildlife species habitat Rank 3,4, or 5 on the NJDEP’s Landscape Maps of Habitat for Endangered, Threatened or Other Priority Wildlife. In addition, NJDEP determined that the expanded sewer service area does not contain any areas mapped as Natural Heritage Priority Sites based on the “Natural Heritage Priority Sites” GIS data. Furthermore, NJDEP determined the proposed site does not contain any Category One (C1) waters or 300-foot riparian zones along any C1 waters. NJDEP determined that the expanded sewer service area does not contain any Coast Fringe Planning Areas, Coastal Rural Planning Areas or Coastal Environmentally Sensitive Planning Areas. NJDEP also determined that there are no 201 Facilities Plan grant conditions applicable for the project based on the USEPA list of NJ Counties with ESA Grant Conditions. Lastly, the application provided amended Administrative Consent Order File No, 1209-05-0027.1 NEA080001, which references the applicant’s site plan entitled, “Texas Road Plaza III Township of Old Bridge Middlesex County, New Jersey Overall Plan”, and serves as a Letter of Interpretation, confirms that there are no wetlands in the expanded SSA for this project.

Mr. Williams indicated that it appeared that the applicant had met all NJDEP and County requirements. A motion was made by Mr. Yake, seconded by Ms. Kerber, and approved to endorse the Woodhaven Village Section OC-7 with abstentions from Mr. Vazquez, Dr. Fenyk, and Ms. Colon.

IV. Presentation – Gary Rojek, Middlesex County Office of Environmental Health – Water Pollution Program

Mr. Gary Rojek from the Middlesex County Office of Environmental Health made a presentation on the Water Pollution Program (see attached handout).

The Middlesex County Environmental Health Division is the lead agency for environmental services for the municipalities in the county which contract for services. The environmental health services include monitoring and enforcement of environmental health standards to control air pollution, solid waste, hazardous waste, noise, radiation, and water pollution to protect workers and the public from hazardous substances and toxic catastrophes, and to protect against other environmental threats. The Middlesex County Environmental Health Division provides or makes available air pollution, solid waste, recycling, noise pollution, water pollution, septic management, and geographic information system services on a county wide basis. Their duties and responsibilities are enumerated in the County Environmental Health Act (CEHA). For more information visit the Environmental Health web page at <http://www.middlesexcountynj.gov/Government/Departments/PSH/Pages/Environmental.aspx> .

The Water Pollution Control Program was established in June 1985. A variety of New Jersey Department of Environmental Protection (NJDEP) delegated work activities are carried out in the twenty municipalities that contract with the MCEHD. These same tasks are also either conducted by MCEHD staff or monitored in the remaining non-contracting municipalities of Middlesex County to ensure compliance with NJDEP/CEHA work. The Water Pollution Control Program is responsible for the following water pollution activities: well inspections, inspection of non-community water sources, domestic well drilling inspections, septic system inspections, and water monitoring and sampling for both surface water and well water. Additionally, a Geographic Information System (GIS) is maintained in the Water Pollution Control Program to track and map environmental and health threats.

For more information on the Water Pollution Control Program visit their web page at <http://www.middlesexcountynj.gov/Government/Departments/PSH/Pages/Water.aspx> .

V. Status Update on the Middlesex County Wastewater Management Plan

Ms. Becker stated more comments were received from NJDEP which are currently being addressed by staff. Middlesex County has recently made it very clear to the NJDEP that we will no longer accept additional comments. The comments are becoming very miniscule and superficial. Hopefully at the next WRA Meeting staff will give a timeline for the public review process.

VI. Lawrence Brook Watershed Partnership (LBWP)

No report.

VII. Lower Raritan Watershed Partnership (LRWP)

Dr. Fenyk distributed a handout (attached) which included a schedule of LRWP events that will take place from January to June 2019. Also, the sculpture gallery will be reopening in the Wellness Center.

VIII. Manalapan Brook Watershed Protection and Restoration Plan (Freehold Soil Conservation District)

Mr. Hill announced that NJDEP has pledged their assistance to move forward with disbursement of funds for the next phase of the project.

IX. Middlesex County Flood Control Commissions

- **South Central Middlesex County Flood Control Commission**

No report.

Ms. McDonald asked if any progress has been made to resurrect the group. Ms. McDonald, the Mayor and Council President have made numerous requests over the past two years, but have not heard anything about restarting the commission. She announced that Spotswood recently received a \$2.5 million grant to dredge Devoe Lake. Unfortunately, that will only cover a small portion of the cost. It is truly a regional issue to look for funds as a group.

- **Green Brook Flood Control Commission (Middlesex County)**

Mr. Ververides stated that the project is continuing, but progress is slow.

X. NJ Water Supply Activities/Projects (NJWSA)

- **Raritan Basin Watershed Plan/Raritan Basin Watershed Alliance**
- **D & R Canal Tributary (Franklin) Project**
- **Cedar Grove Brook (Franklin) Project**

Mr. Clonan stated that NJWSA is looking do some stormwater basin retrofits in Franklin Township. However, they are still waiting for a renewed contract with NJDEP. They have also started to look at retrofitting a weir at the lower pond in Cedar Grove Brook.

XI. Raritan Riverkeeper

Mr. Schultz stated that they will be looking at the problem of litter in the water. Plastic does not go away.

XII. Rutgers Cooperative Extension

No report.

XIII. Sustainable Raritan River Initiative

No report.

XIV. Correspondence

There was no Correspondence presented at today's meeting.

XV. Old Business

There was no Old Business presented at today's meeting.

XVI. New Business

WRA By-laws

The WRA by-laws have been revised and were distributed for the members' review (attached). Mr. Williams asked everyone to send their comments and suggestions to Mirah Becker before the next meeting. He also recommended distributing the by-laws by e-mail so the members who could not attend today's meeting would have a chance to review them.

XVII. Public Comment

There was no Public Comment at today's meeting.

XVIII. New Member Welcome

Ms. Becker asked the new members to take a moment to introduce themselves. Mr. Robert Noel, representing Monroe Township, currently works for as the Superintendent of the Utility Department. He has 26 years in the field. Ms. Dawn Mc Donald, Business Administrator from Spotswood returned to the group today. Spotswood is working on also naming an alternate member to share the responsibility of attending the WRA Meetings. Finally, Mr. Max Vazquez from the Perth Amboy Economic Development Office joined the group today. He has worked in Perth Amboy for two years and is looking forward to learning from the group.

XIX. Next meeting, date, time and place

The next WRA meeting will be held on March 11, 2019 at 1:30 p.m. in the Freeholder Meeting Room, County Administration Building.

XX. Adjournment

A motion was made, seconded, and approved to adjourn the meeting at 2:36 p.m.

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MIDDLESEX COUNTY OFFICE OF ENVIRONMENTAL HEALTH Water Pollution Program

Mission

Authority

GOAL: Clean and Plentiful Water

Annual CEHA Contract with the NJDEP

Drinking Water Sources

- Public supply wells - NJDEP
- Public Non – community water sources
- Domestic drinking water wells
- Public supply surface water intakes

Public Non -community Inspections

- Currently 25 active PNC water systems in county
- Inspected annually

Domestic Drinking Water Wells

- New wells inspected
- Abandoned wells inspected
- New wells certified
- Well sampling
- Private Well Testing Act (PWTA)

Ambient Surface Water Sampling

- Point sources
- Nonpoint sources

Septic Systems

- Subsurface sewage disposal areas not served by sewer
- Approved and inspected by licensed water program personnel

Complaints

- NJDEP Communication Center (hotline) complaints
- Office complaints
- Investigation to determine source
- Notices of violations and penalties

GIS

- Wells are digitally mapped



January 21, 10-noon	Martin Luther King Day planting event and “Windows of Understanding” kick-off @Kim’s Bike Shop (111 French St, New Brunswick, NJ 08901)
February 3, 10-noon	Clean-up of Jamesburg Park Conservation Area with Middlesex County Division of Parks, registration required
March 16, 11:30-1:30	Clean-up of Raritan River floodplain with South River Green Team & Shade Tree Commission, registration required
March 18, 10-noon	Monthly meeting @ Middlesex County Office of Planning (75 Bayard Street, New Brunswick – 5 th floor). Presentations by Rutgers Masters student Sanja Martic on “Improving Raritan Access via Greenway Connections” and Middlesex County Planning on “Natural Assets Mapping.”
March 21, 5:30-7:30 PM	Rain Barrel Build with New Jersey Americorps Watershed Ambassadors (at Perth Amboy Jankowski Community Center/1 Olive St, Perth Amboy, NJ 08861), registration required
April 13, 10-noon	Clean-up of Mile Run Brook with Franklin Township & New Brunswick Environmental Commissions, registration required
April 15, 10-noon	Monthly meeting @ Middlesex County Office of Planning. Presentation by Nicole Wines, cofounder of Raíces Cultural Center on “EcoCulture as Innovation.”
April 27, 11-6	Watershed Sculpture Project with LRWP and coLAB Arts @ Rutgers Day
May 12, 10-1 PM	Multi-site clean-up of Highland Park’s Mill Brook, followed by a community picnic/celebration, registration required
May 20, 10-noon	Monthly meeting @ Middlesex County Office of Planning. Presentation by Professor Emilie Stander and Stryker Schultz, Raritan Valley Community College and Ayesha Dolasa, CDM Smith on “Mycoremediation.”
June 8, time TBD	LRWP and friends Bioblitz in North Brunswick’s Elmwood Cemetery, registration required
June 17, 10-noon	Monthly meeting @ Middlesex County Office of Planning. Presentation by Americorps Watershed Ambassador Von Sully on “Water Quality Monitoring Findings in the Watershed.”

EVENTS SUBJECT TO CHANGE, SEE EVENTS PAGE FOR DETAILS and UPDATES

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Restoring the Raritan Through Stewardship and Science

BY-LAWS
FOR THE
MIDDLESEX COUNTY
WATER RESOURCES ASSOCIATION

ARTICLE I:

AUTHORITY

The state utilizes the Water Quality Management Planning rule, N.J.A.C. 7:15 to assure that both current decision-making and future planning adequately take into account protection of water quality and quantity. The New Jersey Department of Environmental Protection (NJDEP) develops and administers this rule in conjunction with the Statewide Water Quality Management Plan (WQMP), which together constitute the continuing planning process conducted pursuant to the New Jersey Water Quality Planning Act, and as required by Sections 303(e) and 208 of the Federal Clean Water Act.

The creation of the Lower Raritan-Middlesex County Water Resources Association, hereafter referred to as the LR-MC WRA, was authorized by the Middlesex County Board of Chosen Freeholders pursuant to Resolution #2078-1 dated December 29, 1977. On January 28, 2002, the LR-MC WRA applied to the NJDEP for designation as a Watershed Management Group. On March 1, 2002 the LR-MC WRA became an officially recognized Watershed Management Group. All 25 of the municipalities that comprise Middlesex County are members of the LR-MC WRA, as well as the government districts that fall outside of Middlesex County and within the LR-MC Areawide Water Quality Management Planning Area.

ARTICLE II:

FUNCTIONS

The Middlesex County Board of Chosen Freeholders is the officially designated water quality management planning agency as per its responsibilities laid out in the Water Quality Management Rules promulgated by the New Jersey Department of Environmental Protection in Middlesex County.

The Lower Raritan-Middlesex County Water Resources Association will perform the following functions on behalf of the Board of Chosen Freeholders:

- To advise the Middlesex County Board of Chosen Freeholders and the Middlesex County Planning Board on all water resources management issues and activities facing the County.
- To prepare, review, update, and amend the Middlesex County Wastewater Management Plan, an element of the Water Quality Management Plan. Develops the plan for a 10-year horizon that determines if there is sufficient capacity at the county's treatment works. Formulates policies on septic management and develops recommendations on development densities for areas with high levels of nitrates in the ground water. Lastly makes storm water recommendations and advances green infrastructure improvements through the County's development review process.
- To provide a strong public information and public relations effort which will:
 - a. Implement mechanisms to assure effective communication, cooperation and coordination among the constituents of the Lower Raritan-Middlesex County Water Resources Association.
 - b. Provide for public participation in compliance with pertinent state and federal regulations.
- To prepare an Annual Report to include a summary of actions taken and ongoing activities of the Lower Raritan-Middlesex County WRA. The Annual Report will be released in July for that given year.

ARTICLE III:

OFFICERS

Officers: The voting members present at the annual meeting of the LR-MC WRA shall elect, with the advice and consent of the Middlesex County Board of Chosen Freeholders, a Chairperson, a Vice Chairperson, and a Secretary from among the voting members of the LR-MC WRA. The term of office shall be two years and officers may serve successive terms.

- Chairperson: The Chairperson shall be the presiding officer of the LR-MC WRA. The duties of the chair are:
 - a. To open and preside over all meetings of the LR-MC WRA;
 - b. To recognize members entitled to the floor;
 - c. To state and to put to vote all questions and to announce the results of the vote;
 - d. To protect the assembly from annoyance from frivolous or dilatory motions by refusing to recognize them;
 - e. To assist in the expediting of business in every way compatible with the rights of the members;
 - f. To inform the assembly on a point of order pertinent to pending business;
 - g. To authenticate by signature, when necessary, all acts, orders and proceedings of the assembly.

- Vice Chairperson: The vice chairperson shall preside at all meetings of the LR-MC WRA in the absence of the chairperson. If for any reason the Chairperson is unable to complete the term of office, the vice chairperson shall assume the office of chairperson for the remainder of the unexpired term.
- The secretary of the LR-MC WRA is elected by the voting members of the LR-MC WRA.

ARTICLE IV:

COMMITTEES

- Committees: The LR-MC WRA may, when deemed necessary by a majority vote of the WRA, establish permanent or ad-hoc committees to conduct on-going business of the LR-MC WRA. The LR-MC WRA chairperson shall appoint members and chairpersons of the committees. Committees, when deemed necessary, may be dissolved by a majority vote of the LR-MC WRA voting members present.
- The Executive Committee of the LR-MC WRA shall consist of the chairperson, vice chairperson, secretary, the Middlesex County Planning Board liaison member and the Middlesex County Board of Chosen Freeholders liaison member to the LR-MC WRA. The executive committee shall have authority to consider matters that may arise without sufficient time to call a meeting of the full LR-MC WRA membership. The justification for not having sufficient time will be reported at and made part of the minutes of a following meeting of the LR-MC WRA.

ARTICLE V:

MEMBERSHIP

Non-voting membership in the Lower Raritan-Middlesex County Water Resources Association shall be open to any resident or representative of an interest in the officially Lower Raritan-Middlesex County Areawide Quality Planning Area (LR-MC AWQPA). All LR-MC WRA meetings are open to the public.

In accordance with pertinent state and federal regulation, the membership of the LR-MC WRA shall reflect a balance among the various public and private interests throughout the Lower-Raritan Middlesex County area, including representation from government, business and industry, public and private agencies, and civic and environmental groups, and the general public.

SECTION 1. VOTING MEMBERS

Voting Membership:

- Each Middlesex County municipality shall designate one official representative and one alternative to the WRA for a term of three years. The official representative shall vote, however if not present than the alternate will vote.
- One representative of local and county governments located outside of Middlesex that fall within the LR-MC AWQMPA.
- A Middlesex County Freeholder is selected to attend all LR-MC WRA meetings and serve as the liaison to the Board of Chosen Freeholders.
- One representative of each of the following public water supply companies, for a term of three years. If the representative has attended less than 50% of the meetings over three years, then the LR-MC WRA recommends that a designated representative, that will be able to attend regular meetings, be appointed. **
 - a. East Brunswick Water & Sewerage
 - b. Middlesex Water Company
 - c. New Jersey American Water Company
 - d. Suez Water Princeton Meadows
- One representative of each of the following organizations, for a term of three years. If the representative has attended less than 50% of the meetings over three years, then the LR-MC WRA recommends that a designated representative, that will be able to attend regular meetings, be appointed. **
 - a. Freehold Soil Conservation District
 - b. Lawrence Brook Watershed Partnership
 - c. Lower Raritan Watershed Partnership
 - d. Monroe Township Municipal Utilities Authority
 - e. New Jersey Water Supply Authority
 - f. Raritan Riverkeeper
 - g. Sustainable Raritan
 - h. Rutgers Cooperative Extension Service

** All members have an obligation to report on any conflicting interests and abstain from voting.

SECTION 2. NON-VOTING MEMBERS

Non-Voting Membership:

- Middlesex County Improvement Authority (MCIA)
- Middlesex County Office of Health
- Middlesex County Office of Parks and Recreation
- Middlesex County Office of Planning, on behalf of the Middlesex County Planning Board
- Middlesex County Utilities Authority (MCUA);

- Middlesex County Agriculture Development Board
- Middlesex County Board of Agriculture
- Middlesex County Mosquito Extermination Commission

ARTICLE VI:

MEETINGS

Meetings shall be conducted in accordance with Robert's Rules of Order.

- Annual meeting: The WRA shall hold an annual meeting during the month of May, the purpose of which shall be to:
 - a. Elect officers.
 - b. Set the meeting schedule for the following year.
 - c. Communicate in writing to eligible entities the record of their appointees' attendance at regular LR-MC WRA meetings and recommend a new appointment if needed.
- Regular meetings: The LR-MC WRA will hold meetings as determined at the annual meeting in May.
- Special meetings: When necessary, the chairperson, or in his/her absence, the vice chairperson, may call special meetings in the LR-MC WRA to address matters of a special nature. Meetings of the Executive Committee or Special Committees shall be held as needed, at a time convenient to all.
- Open Public Meetings Act: LR-MC WRA meetings shall be duly publicized in accordance with the Open Public Meetings Act.
- Meeting materials: The minutes, agenda, and other pertinent materials appropriate to the business of the LR-MC WRA shall be sent to all representatives prior to each meeting.
- Voting: Voting shall be conducted in accordance with Robert's Rules of Order.
 - a. Quorum: A quorum of the LR-MC WRA consists of nine (9) members.
 - b. Majority: A majority for voting is defined as a simple majority of the voting members present.
 - c. Voting members are those members appointed by eligible entities identified in Article IV.

ARTICLE VII:

REVISION AND ADOPTIONG OF BYLAWS

These By-Laws may be amended at any meeting of the LR-MC WRA, provided that at least fourteen (14) days' notice is given to the membership of the LR-MC WRA prior to the meeting of the scheduled vote. Adoption of the By-Law amendments requires the approval of at least two-thirds of the voting members present.

Rev. 11/22/18, 09/15/16, 08/01/16, 06/01/16, 04/15/16, 02/17/09, 01/14/09, 12/29/08, 10/21/08,
01/27/03

Adopted November 14, 2016

P/environment and parks/wra/bylaws/bylaws rev 112216