



MINUTES
MIDDLESEX COUNTY
WATER RESOURCES ASSOCIATION/WATERSHED MANAGEMENT GROUP MEETING
HELD AT THE
MIDDLESEX COUNTY BOARD OF CHOSEN FREEHOLDERS MEETING ROOM
May 14, 2018
1:30 P.M.

The meeting was called to order by Mr. Williams at 1:30 p.m. Notice of this meeting, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-10 and the NJ Water Quality Management Planning Rules, N.J.A.C. 7:15-9.3(b)7, have been complied with and are entered into the minutes of this meeting. A salute to the flag was observed prior to the start of today's meeting.

I. Roll Call

Attendance was as follows:

William Robins	Borough of Dunellen	Not present
Theodore Chase, Jr.	Township of Franklin	Present
Freeholder Charles Kenny	Middlesex County Board of Chosen Freeholders	Not present
Alan Godber	Lawrence Brook Watershed Partnership, Inc.	Not present
Will Sigle		Not present
Sewell Peckham	Borough of Helmetta	Not present
David Hall	Township of Old Bridge	Not present
Dawn Mc Donald	Borough of Spotswood	Not present
Margaret Drozd		Not present
Michael Hill	Freehold Soil Conservation District	Present
Brandon Goldfine	Middlesex Water Company	Present
Stephen Pospiech	City of Perth Amboy	Not present
Leigh Anne Hindenlang		Not present
Andrew Toth		Not present
William Kurzenberger		Not present
Donald Newton	Borough of Sayreville	Present
Dawn Corcoran-Gardella	Township of Piscataway	Not present
Jason Friedman	Middlesex County Planning Board	Not present
Siegfred Hubak	Township of Woodbridge	Present
Alice Tempel	Borough of South Plainfield	Present
Brian Racin	Borough of South River	Present
Bryan Bidlack	Township of South Brunswick	Not present
Leigh Jones	Township of East Brunswick Water and Sewage	Not present
Ron Yake	Township of Plainsboro	Present
Les Varga		Not present
John Katerba	Monroe Township Utility Dept.	Not present
Ryan Herkert		Not present
Doriann Kerber	Borough of Milltown	Not present

I. Roll Call (continued)

George Ververides Louis Greenwell Mirah Becker Laurie Sobel Nicholas Tufaro Lori Kahel Alex Zakrewsky	Middlesex County Office of Planning	Present Not present Present Not present Not present Present Not present
Sharon Martens Gary Rojek	Middlesex Cty. Dept. of Public Health – Environmental Division	Not present Not present
Richard Wallner Edward Kuchie	Middlesex County Office of Engineering	Not present Not present
Ken Klipstein Bob O’Neil Kyle Clonan	NJ Water Supply Authority	Not present Present Present
Richard Fitamant Kevin Aiello	Middlesex County Utilities Authority	Not present Present
Daria Ludas	Borough of Jamesburg	Present
Glenn Sandor	Township of North Brunswick	Not present
Allan Williams	Highland Park Environmental Commission	Present
Rick Lear	Middlesex County Parks and Recreation Department	Not present
Michele Bakacs	Rutgers Cooperative Extension	Not present
Sara Malone	Rutgers Sustainable Raritan Initiative	Not present
Suzan Colon	Old Bridge Twp. Environmental and Open Space Committee	Present
Heather Fenyk Brian Kempf	Lower Raritan Watershed Partnership	Not present Not present
Bill Schultz	Raritan Riverkeeper	Not present
Keith Jones	City of New Brunswick	Not present
Joseph Meyer	SUEZ Water	Not present
Steven Gardner	Van Note-Harvey Associates	Present
Brian Regan	Franklin Township Sewerage Authority	Present
Kenneth Pape	Heibrunn Pape	Present
Peter Strong	Jernee Mill Center	Present

II. Annual Meeting Activities

- **Meeting Schedule**

A copy of the 2018/19 Meeting Schedule (attached) was distributed prior to the meeting to the members in the agenda packet. A motion was made, seconded and approved to adopt the 2018/19 Meeting Schedule as proposed.

- **Membership**

Ms. Becker explained that in the past the Chairman spearheaded a letter writing campaign to increase membership. Staff has been tracking attendance and there are many municipalities and organizations that have not been attending the required number of WRA Meetings. Over the summer, staff recommended writing letters to the towns and organizations that have not been

II. Annual Meeting Activities (continued)

• **Membership (continued)**

attending WRA meetings to solicit new members. The members were in favor of the letter writing campaign to increase membership.

III. Approval of the Minutes of the March 12, 2018 Meeting

The minutes of the meeting of March 12, 2018 were distributed prior to today's meeting. A motion was made by Mr. O'Neil, seconded by Dr. Chase and approved to adopt the minutes as presented.

IV. Vote on New Procedures for The Review of Revisions and Site-Specific Amendments to the Future Wastewater Service Area (FWSA) Map and Wastewater Management Plan

Ms. Becker presented the newly revised procedures for the review of revisions and site-specific amendments to the future wastewater service area (FWSA) map and Wastewater Management Plan. The procedures were reviewed at previous WRA Meetings and have been approved by County Counsel.

The most important change to the procedure requires applicants to submit an endorsement (letter or resolution) from the municipality before the application comes before the WRA for consideration. Public Hearings will no longer be required for amendments that generate less than 2,000 gallons per day. The procedure for revisions has been changed where the applications for revisions will not be heard by the WRA, Planning Board or Board of Chosen Freeholders. NJDEP will give staff 21 days to comment on revisions.

The following changes were recommended by members:

- On page 2, last paragraph, last line, the word "and" will be deleted.
- On page 5, section O, last line, the reference to the "Solid Waste Management Act" will be deleted.

A motion was made by Mr. O'Neil, seconded by Mr. Yake, and approved to adopt the procedures with the suggested changes listed above.

V. Middlesex County Wastewater Management Plan (Mirah Becker)

Ms. Becker stated that staff submitted a draft Wastewater Management Plan to NJDEP in March. Very detailed comments were received from NJDEP. Staff is working on addressing the NJDEP comments and will be submitting a second draft plan at the end of May. NJDEP is committed to a quick turn-around of the second draft plan. Mr. Louie Greenwell will be doing a presentation on the Plan at the September WRA Meeting. Mr. Yake asked about the timeline for meeting with the municipalities. Ms. Becker thought that municipal meeting would be held in the Fall.

VI. Application for Water Quality Management Plan Amendment – Jernee Mill Business Center, Block 62, Lots 15 & 16, Borough of Sayreville

Mr. Peter Strong and Mr. Kenneth Pape made a presentation on an application for a water quality management plan amendment for Jernee Mill Business Center. The proposed amendment included the addition of approximately 14.21 acres of Block 62, Lots 15 & 16 to the Lower Raritan/Middlesex County sewer service area.

VI. Application for Water Quality Management Plan Amendment – Jernee Mill Business Center, Block 62, Lots 15 & 16, Borough of Sayreville (continued)

The project proposes a commercial site development, consisting of four light industrial flex buildings for a total of 46,017 SF buildings with 6,142 SF of office space, and 39,875 SF of warehouse space. The application proposes to expand the sewer service area coverage to include 4.1 acres within the 14.21-acre property. Sanitary sewer capacity calculations indicate 814 gpd estimated average daily flow to the Middlesex County Utilities Authority. There is adequate sewerage capacity within the existing 8” sewer line on Jernee Mill Road that will be accessed by an 8” line from the project. The applicant provided documentation of NJDEP approvals for revised wetland values, isolated open water and wetlands fill permit, transition area averaging for onsite wetlands transition areas and confirmation of Habitat Suitability Determination and Habitat Impact Assessment to ensure environmental constraints are not in the 4.1-acre project area. A municipal site plan approval for the project was received.

Mr. Williams indicated that it appeared that the applicant had met all NJDEP and County requirements. A motion was made by Mr. Yake, seconded by Ms. Colon, and approved to endorse the Jernee Mill Business Center amendment. The amendment will be forwarded to the Middlesex County Planning Board for their consideration.

VII. Application for Water Quality Management Plan Amendment, 343 Bunker Hill Road, Block 11.01, Lot 1.02, Township of Franklin, Somerset County

Mr. Steven Gardner of Van Note Harvey made a presentation on an application for a water quality management plan amendment for 343 Bunker Hill Road. The proposed amendment included to addition of 0.395-acre portion of Lot 1.02, which is only the portion of the property containing the residential development. The property contains one four bedroom home and proposes to add an exercise room and shower facility to the barn.

The only proposed land development associated with the project is the construction of infrastructure needed to connect the sanitary sewer to the manhole on Bunker Hill Road. To date, the design of the sewer connection has not been finalized. When connected to the sewer system, authorized flows from the residence will be 300 gpd. A letter from the Somerset County Health Department recommending connection to the public sewer system was received along with a resolution supporting the project from Franklin Township and letters of no objection from Somerset County and the Middlesex County Utilities Authority.

In summary, the proposed Site Specific WMP Amendment involves a very small addition of land to the Somerset County SSA for a minor extension of the sewer line/home in question. New flows will move through Franklin Township sewer infrastructure and be treated at the MCUA facility. The land proposed for addition to the SSA is not constrained by ESAs.

Mr. Williams indicated that it appeared that the applicant had met all NJDEP and County requirements. A motion was made by Ms. Colon, seconded by Mr. Yake, and approved to endorse the 343 Bunker Hill Road Project amendment. The amendment will be forwarded to the Middlesex County Planning Board for their consideration.

VIII. Manalapan Brook Watershed Protection and Restoration Plan (Freehold Soil Conservation District (FSCD)/Middlesex County)

Mr. Hill stated that the project is moving forward. The purchasing of materials for the next site is underway. It is hoped that NJDEP will be disbursing the funds for the remainder of the work shortly.

IX. Lawrence Brook Watershed Partnership (LBWP)

No report.

X. Lower Raritan Watershed Partnership (LRWP)

No report. For information LRWP activities consult their website at <http://lowerraritanwatershed.org/>.

XI. Sustainable Raritan River Initiative

No report.

XII. NJ Water Supply Activities/Projects (NJWSA)

- **Raritan Basin Watershed Plan/Raritan Basin Watershed Alliance**
- **D & R Canal Tributary (Franklin) Project**
- **Cedar Grove Brook (Franklin) Project**

Mr. O'Neil announced that he will be retiring this summer. He introduced Mr. Kyle Clonan who recently joined the NJWSA staff. The members congratulated Mr. O'Neil on his retirement. Mr. O'Neil stated that NJWSA is currently taking a second look at the lower pond as part of the Cedar Grove Brook Project.

XIII. Middlesex County Flood Control Commissions

- **South Central Middlesex County Flood Control Commission**

No report.

- **Green Brook Flood Control Commission (Middlesex County)**

Mr. Ververides stated that work is continuing on flood gates and levees in Middlesex Borough. Meetings are being held with property owners. There are not sufficient funds to complete the project.

XIV. Correspondence

There was no Correspondence presented at today's meeting.

XV. Old Business

There was no Old Business presented at today's meeting.

XVI. New Business

There was no New Business presented at today's meeting.

XVII. Public Comment

There was no Public Comment at today's meeting.

XVIII. Next meeting, date, time and place

The next WRA meeting will be held on September 10, 2018 at 1:30 p.m. in the Freeholder Meeting Room, County Administration Building.

XIX. Adjournment

A motion was made, seconded, and approved to adjourn the meeting at 2:59 p.m.

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