



**MINUTES**  
**MIDDLESEX COUNTY**  
**WATER RESOURCES ASSOCIATION/WATERSHED MANAGEMENT GROUP MEETING**  
**HELD AT THE**  
**MIDDLESEX COUNTY BOARD OF CHOSEN FREEHOLDERS MEETING ROOM**  
**March 12, 2018**  
**1:30 P.M.**

The meeting was called to order by Mr. Williams at 1:30 p.m. Notice of this meeting, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-10 and the NJ Water Quality Management Planning Rules, N.J.A.C. 7:15-9.3(b)7, have been complied with and are entered into the minutes of this meeting. A salute to the flag was observed prior to the start of today's meeting.

**I. Roll Call**

Attendance was as follows:

William Robins	Borough of Dunellen	Not present
Theodore Chase, Jr.	Township of Franklin	Not present
Freeholder Charles Kenny	Middlesex County Board of Chosen Freeholders	Present
Alan Godber	Lawrence Brook Watershed Partnership, Inc.	Not present
Will Sigle		Not present
Sewell Peckham	Borough of Helmetta	Not present
David Hall	Township of Old Bridge	Not present
Dawn Mc Donald	Borough of Spotswood	Not present
Margaret Drozd		Not present
Michael Hill	Freehold Soil Conservation District	Not present
Brandon Goldfine	Middlesex Water Company	Present
Stephen Pospiech	City of Perth Amboy	Not present
Leigh Anne Hindenlang		Not present
Andrew Toth		Not present
William Kurzenberger		Not present
Donald Newton	Borough of Sayreville	Not present
Dawn Corcoran-Gardella	Township of Piscataway	Not present
Jason Friedman	Middlesex County Planning Board	Not present
Siegfred Hubak	Township of Woodbridge	Not present
Alice Tempel	Borough of South Plainfield	Not present
Brian Racin	Borough of South River	Present
Bryan Bidlack	Township of South Brunswick	Present
Leigh Jones	Township of East Brunswick Water and Sewage	Not present
Ron Yake	Township of Plainsboro	Present
Les Varga		Not present
John Katerba	Monroe Township Utility Dept.	Not present
Ryan Herkert		Not present
Doriann Kerber	Borough of Milltown	Present

**I. Roll Call (continued)**

George Ververides Louis Greenwell Mirah Becker Laurie Sobel Nicholas Tufaro Lori Kahel Alex Zakrewsky Marcella Vasquez	Middlesex County Office of Planning	Present Present Present Not present Present Present Not present Present
Sharon Martens Gary Rojek	Middlesex Cty. Dept. of Public Health – Environmental Division	Not present Not present
Richard Wallner Edward Kuchie	Middlesex County Office of Engineering	Not present Not present
Ken Klipstein Bob O’Neil	NJ Water Supply Authority	Not present Present
Richard Fitamant Kevin Aiello	Middlesex County Utilities Authority	Not present Present
Daria Ludas	Borough of Jamesburg	Present
Glenn Sandor	Township of North Brunswick	Not present
Allan Williams	Highland Park Environmental Commission	Present
Rick Lear	Middlesex County Parks and Recreation Department	Not present
Michele Bakacs	Rutgers Cooperative Extension	Not present
Sara Malone	Rutgers Sustainable Raritan Initiative	Not present
Suzan Colon	Old Bridge Twp. Environmental and Open Space Committee	Not present
Heather Fenyk Brian Kempf	Lower Raritan Watershed Partnership	Present Not present
Bill Schultz	Raritan Riverkeeper	Present
Keith Jones	City of New Brunswick	Not present
Joseph Meyer	SUEZ Water	Not present
Kristen Harding Kelly Mc Cormick	Langan Engineering	Present Present

**II. Approval of the Minutes of the November 13, 2017 Meeting**

The minutes of the meeting of November 13, 2017 were distributed prior to today’s meeting. A correction was made on page 3, paragraph 3, the word “impervious” was changed to “pervious”. A motion was made by Ms. Kerber, seconded by Mr. Racin and approved with abstentions from Mr. Yake, Freeholder Kenny and Mr. O’Neil to adopt the minutes as corrected.

**III. Approval of the Meeting Summary of January 8, 2018**

A meeting summary of the meeting of January 8, 2018 was distributed prior to today’s meeting. A motion was made by Mr. Yake, seconded by Mr. Bidlack and approved with abstentions from Freeholder Kenny, Ms. Ludas and Mr. Racin to adopt the meeting summary as distributed.

**IV. Presentation by Amy Goldsmith of Clean Water Action**

Ms. Becker stated that Ms. Goldsmith had to postpone today's presentation due to a death in her family. The presentation will be rescheduled at a later date.

**V. Middlesex County Wastewater Management Plan (Mirah Becker)**

Ms. Becker provided an update on Wastewater Management Plan activities. She explained that in New Jersey there are regulations that stipulate that all counties write a wastewater management plan. Staff has been involved in a herculean effort to complete the plan. Staff is in the process of completing the final components of the plan.

The members received a proposed schedule (attached) which covered activities from submission of the draft plan (target date - 4/6/18) through Freeholder adoption (target date - 12/6/18) of the plan. NJDEP has committed to getting their comments back to the County by June 30, 2018.

Staff will be meeting with the municipalities over the summer. The county has taken the burden away from the municipalities by including municipal information in the county plan. Worst case scenario, if a municipality does not agree with the information included in the plan after negotiation with county staff, they can opt out and can write their own wastewater management plan.

The meeting was opened to questions from the members. Mr. Williams asked who will be attending the municipal meetings? In the past, the planner or engineer and business administrators have attended the meetings. Mr. Yake asked if the town would receive their draft for review prior to the municipal meeting? Ms. Becker responded in the affirmative. Mr. Tufaro added that there is a section in the report entitled "Strategies to Mitigate Deficiencies". That is where several options that have been identified. Some options include use of available capacity in some of the treatment plants where sewer service areas could be expanded, preservation of areas, and expansion of the sewer service area for affordable housing locations. Mr. Williams asked what happens in cases when towns are unresponsive? If staff reaches out to a town and they choose not to comment, the chapter would be set aside. Ms. Kerber asked if the plan was going to be e-mailed to the municipal clerks? Ms. Kahel responded that the current noticing requirement is mailing by certified mail return receipt requested. However, the plan could also be posted on the county web site for review by interested parties. Ms. Kerber also asked if representatives from environmental commissions would be included in the municipal meetings? In the past environmental commissions were not included in the municipal meetings, but the municipality could invite anyone they wish.

The Wastewater Management Plan will also include the County's first Septic Management Plan. Staff has been working closely with the County's Division of Environmental Health on this portion of the plan. The Septic Management Plan will provide an inventory of all the septic systems of the 22 municipalities that the County contracts with for Health Services.

**VI. Presentation: Langan Engineering and Environmental Services, Inc. – Application for Water Quality Management Plan Amendment - RG Edison, Warehouse Redevelopment Project, Block 124, Lot 2-E-6, Township of Edison**

Ms. Kristen Harding and Ms. Kelly Mc Cormick representing Langan Engineering made a presentation on an application for a water quality management plan amendment for RG Edison. The proposed amendment included the addition of approximately 18.7 acres of Block 124, Lot 2-E-6 to the Lower Raritan/Middlesex County sewer service area. Currently, the proposed building will be on both Lots 2-E-6 and 20.02 in Block 124, however Lot 20.02 is already in the sewer service area (SSA); therefore, it is not necessary to be included in this amendment. A connection to the Lower Raritan/Middlesex County will be made for the proposed development not currently in the SSA.

The only apparent reason that Block 124, Lot 2-E-6 is not mapped within a SSA is because the NJDEP Freshwater Wetlands GIS data shows the lot as almost entirely wetlands. However, a recent Letter of Interpretation issued by the NJDEP dated March 20, 2017 confirmed that only a few small wetland areas are present, none of which would be impacted by the proposed building.

The proposed development will consist of one approximately 939,250 sf. warehouse building. The proposed site is located within the Light Industrial Zone. Warehouses are a permitted use in the Light Industrial Zone, therefore, the proposed development is consistent with the existing zoning. The estimated sanitary flow from the proposed development is 19,975 gallons per day. The members received a copy of a letter from the Edison Township Planner that endorsed the project.

Mr. Williams indicated that it appeared that the applicant had met all NJDEP and County requirements. A motion was made by Ms. Kerber, seconded by Mr. Yake, and approved to endorse the RG Edison amendment. The amendment will be forwarded to the Middlesex County Planning Board for their consideration.

**VII. Manalapan Brook Watershed Protection and Restoration Plan (Freehold Soil Conservation District (FSCD)/Middlesex County)**

Mr. Tufaro stated that the project is moving forward. There are plans to complete some of the detention basin retrofits this spring. The second phase will begin after the detention basin retrofits are completed.

**VIII. Lawrence Brook Watershed Partnership (LBWP)**

No report.

**IX. Lower Raritan Watershed Partnership (LRWP)**

Dr. Fenyk updated everyone on LRWP activities. On April 14 from 9 a.m. to 12 noon a Clean-up of Donaldson Park is planned. A multi-site Mile Run Brook Community Cleanup is being planned for May 12. The clean-up will be from 9 to 12 noon followed by a community gathering/picnic from 12 noon to 1:30 p.m. Visual Habitat Assessment Training in Green Brook is scheduled for May 5 from 9 a.m. to 1 p.m. at Middlesex High School in Middlesex. For more information on LRWP activities consult their website at <http://lowerraritanwatershed.org/>.

**X. Sustainable Raritan River Initiative**

No report.

**XI. NJ Water Supply Activities/Projects (NJWSA)**

- **Raritan Basin Watershed Plan/Raritan Basin Watershed Alliance**
- **D & R Canal Tributary (Franklin) Project**
- **Cedar Grove Brook (Franklin) Project**

Mr. O'Neil stated that over the next several months NJWSA will be looking at improving a notched weir at Easton Avenue.

**XII. Middlesex County Flood Control Commissions**

- **South Central Middlesex County Flood Control Commission**

No report.

- **Green Brook Flood Control Commission (Middlesex County)**

Mr. Ververides stated that work is continuing in Middlesex Borough. Funding is the key. There is still some controversy in Scotch Plains near Union County where they would like to install some detention basins.

**XIII. Correspondence**

There was no Correspondence presented at today's meeting.

**XIV. Old Business**

- **Proposed Revision and Amendment Procedures for All Sewer Service Applications Coming Before the WRA**

Ms. Becker gave an update on the proposed Revision and Amendment Procedures that were discussed at the past WRA Meetings. The document is currently under review by County Counsel.

- **Valencia Gardens WQMP Amendment Public Hearing**

Ms. Becker announced that the Public Hearing for the Valencia Gardens WQMP Amendment will take place on Wednesday, March 14, 2018 at 5:30 p.m. in the Freeholder Meeting Room.

**XV. New Business**

- **Wellness Event – Milltown**

Ms. Kerber announced that a Wellness Event is being planned for April 21 from 9 a.m. to 12 noon.

**XV. New Business (continued)**

- Introduction of Mr. Louis Greenwell

Mr. Ververides introduced Mr. Louis Greenwell to the members. Mr. Greenwell joined the Middlesex County staff about four weeks ago in the capacity of Director of Comprehensive Planning.

**XVI. Public Comment**

There was no Public Comment at today's meeting.

**XVII. Next meeting, date, time and place**

The next WRA meeting will be held on May 14, 2018 at 1:30 p.m. in the Freeholder Meeting Room, County Administration Building.

**XVIII. Adjournment**

A motion was made, seconded, and approved to adjourn the meeting at 2:57 p.m.

lak

**WASTEWATER MANAGEMENT PLAN  
PROPOSED SCHEDULE**

<b>Activity</b>	<b>Responsibility</b>	<b>Target Date</b>	<b>Driven by</b>
Submission of Draft Plan to NJDEP for Comment	Office of Planning	4/6/18	NJDEP/Staff Mtg. of 2/28/18
Receipt of Comments on the Draft Plan from NJDEP	NJDEP	5/7/18	NJDEP/Staff Mtg. of 2/28/18
Submission of Final Plan to NJDEP	Office of Planning	6/30/18	NJDEP/Staff Mtg. of 2/28/18
Meetings with towns	Office of Planning/Municipalities	7/3/18 through 8/1/18	
Submission of Plan to Reprographics (2 weeks to print and return)	Office of Planning	7/13/18	County Reprographics requires 2 week turn around
Last Day to enter a Freeholder Resolution Request to set the date of the Public Hearing	Office of Planning	7/27/18	Freeholder MinuteTraq schedule
Printing of Plan due to Office of Planning	Reprographics	7/27/18	
Distribution of the Plan to WRA & Planning Board	Office of Planning	8/6/18	WRA agenda distributed 1 month before the mtg.
NJ Register Public Notice Deadline	NJDEP	8/16/18	NJ Register Publication Schedule (30 days before notice publication)
Freeholder Resolution to set the Public Hearing	Board of Freeholders	8/16/18	Freeholder Mtg. schedule (only 1 mtg. in August)
WRA Endorsement of the Plan	Office of Planning	9/10/18	WRA Mtg. Schedule
Planning Board Presentation on the Plan	Office of Planning	9/11/18	PB Mtg. Schedule
NJ Register & Public Notice Publication Date	NJDEP	9/17/18	NJ Register Publication Schedule (at least 30 days before public hearing)
Distribution of the Plan via certified mail to the municipalities and surrounding counties	Office of Planning	9/21/18	30 day notice requirement before public hearing
Planning Board Endorsement of the Plan	Office of Planning	10/9/18	PB Mtg. Schedule
Public Hearing	Office of Planning/Board of Freeholders	10/23/18	30 days after public notice

Wastewater Management Plan

Proposed Schedule

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<b>Activity</b>	<b>Responsibility</b>	<b>Target Date</b>	<b>Driven by</b>
End of Public Comment Period	Interested Parties	11/7/18	15 days after the public hearing
Last day to enter a Resolution Request for adoption of the plan	Office of Planning	11/14/18	Freeholder MinuteTraq schedule
Freeholder Adoption of the Plan	Board of Freeholders	12/6/18	Must be less than 60 days after the closing of the public comment period

lak

3/13/18

p/environment and parks/wastewater management plan/correspondence/2018/proposed schedule 2018