



Ronald G. Rios
Freeholder Director

Carol Barrett Bellante
Deputy Director

Kenneth Armwood
Charles Kenny
H. James Polos
Charles E. Tomaro
Bianquita B. Valenti
Freeholders

**COUNTY OF MIDDLESEX
DEPARTMENT OF INFRASTRUCTURE MANAGEMENT**

**Office of Planning
Division of Development Review**

Charles E. Tomaro
*Chairperson, Infrastructure
Management Committee*

John A. Pulomena
County Administrator

Ralph G. Albanir
Department Head

Olga Sgambettera
Chairman, Planning Board

Dorothy K. Power
Secretary, Planning Board

Stephen D. Cahn, Esquire
Counsel, Planning Board

George M. Ververides, P.P., A.I.C.P.
Director

Stanley R. Olszewski
Supervisor

MEMORANDUM

TO: Applicant

FROM: Stan R. Olszewski, Supervisor/
Development Review

DATE: May 1, 2014

RE: Return of Performance Guarantee Application Requirements

Complete the application along with the attached affidavit and have it executed/witnessed and returned to this office, so that we can expedite your request. An affidavit must be submitted with every Return of Performance Guarantee application.

The County will return the performance guarantee only of the name, signature, company name and address of the person requesting the return appear on the affidavit. Failure to complete the affidavit will result in the rejection of your application.

This includes any change of the Original Applicant, Individual or Individuals, Company, Corporation if **different** from the entity which originally supplied the performance guarantee.

Also, a ADA Compliance Certification letter must be submitted with this application prior to the release of the performance guarantee. If you have any questions please feel free to contact me at 732-745-3812.

AFFIDAVIT

STATE OF NEW JERSEY:

SS:

COUNTY OF MIDDLESEX:

I, the undersigned, hereby certify that I, and/or _____, of
(Individual, Company and/or Corporation)
which I am a principal, am/are the rightful recipient(s) of the funds and/or bond of which
I/we are requesting the return.

If, the above individual or individuals, company, corporation, is **different** from
the entity which originally supplied the performance guarantee accepted by
Freeholder Resolution, please explain below with supporting documentation: (*Strike out
inappropriate language*)

Original Name, Address & Phone# whom supplied:

Current Name, Address & Phone# to be returned:

(Including Name and/or Company, Address and Telephone Number)

Explanation with Attached Documentation:

I, the undersigned, do hereby agree to indemnify and hold harmless the County of
Middlesex from any claims made by any person whatsoever arising from the return of the
said performance bond or funds to the undersigned. Said indemnification shall include
all costs and expenses and attorney's fees incurred by the County of Middlesex.

Signature of Attesting Witness

Signature of Applicant or Authorized Agent

(Print/Type Name and Title)

(Print/Type Name and Title)

Sworn to and subscribed before me on
this _____ day of _____, 20____
Notary Public of _____, Expires _____

ADA Compliance Certification

Application Name _____

Block: _____ Lot: _____

File # _____

Based on a field inspection of the required improvements installed within the Right-of-Way and/or Easement area of _____ for the above referenced project.
(Insert County Road Name and #)

I, _____ Certify that all improvements subject to Americans
(Insert Certifying Engineer's Name)

with Disabilities Act (ADA) Standards have been designed and built in accordance with the current Federal ADA specifications ensuring barrier free conditions.

Signature

Professional Seal

**MIDDLESEX COUNTY PLANNING BOARD
 LAND DEVELOPMENT REVIEW SECTION
 40 Livingston Avenue
 New Brunswick, NJ 08901
 732-745-3812**

Application Form for Return of Performance Guarantee

Name of Application: _____
 (All information must be typed or printed legibly)

Type of Application _____ Subdivision _____ Site Plan _____
 (Check One)

County Planning Board File # _____ Department of Highways and Bridges
 Road Opening Permit # _____

Name of Municipality: _____ Lot _____ Block _____

Name of County Road: _____

Person Requesting Inspection - Name: _____

Address: _____

Telephone: () _____

Middlesex County Planning Board Approval Date: _____

Please use the following fee schedule to determine the application fee, and check the appropriate amount.

AMOUNT OF GUARANTEE \$ _____

			<u>Fee</u>
—	\$ 0-	\$ 1,000	\$ 200.00
—	\$ 1,001-	\$ 10,000	\$ 250.00
—	\$ 10,001-	\$ 50,000	\$ 500.00
—	\$ 50,001-	\$ 100,000	\$ 750.00
—	\$100,001-	And Up	\$1,000.00

If 100% or at least 10% of the performance guarantee was submitted as cash, no fee need be submitted for a return of performance guarantee. The fee will be retained from the cash portion of the performance guarantee previously submitted.

In all other cases, the inspection fee must be in the form of a check made payable to "**TREASURER-MIDDLESEX COUNTY**", and must accompany this application.

I Hereby certify that all required improvements have been installed in accordance with Middlesex County specifications required by the Middlesex County Planning Board.

 Signature of Applicant or Authorized Agent

 Date

 Type or Print Name and Title

If the above certification is found to be false and in so determining the Middlesex County Planning Board denies the release of the performance guarantee, a new request and fee must be submitted for reprocessing.

Applicant: Please retain last copy for your files.

FOR OFFICE USE ONLY

Planning Board	Rejected	Formal Submission	Treasurer's Office
Initialed By: _____	Date: _____	Date: _____	Date Received: _____
Date: _____	Planner: _____	Planner: _____	
Amount Rec'd.: _____			