

Permits MUST be picked up at least 1 WEEK prior to the 1st date on your permit.

Permits will not be issued without full payment and a copy of insurance supplied to the office before or when picking up permit.

Insurance: Middlesex County must be named as ADDITIONAL INSURED and CERTIFICATE HOLDER. If teams are covered by the league they play for, it must be stated on the insurance. For specific requirements visit, <http://co.middlesex.nj.us/parksrecreation/Certificate%20of%20Insurance%20Requirements.pdf>

Tournaments: If drying agent is used so that fields can be made playable for your event, a cost of \$10.00 per bag will be billed to you after the event is over. If field maintenance staff is required or requested, a cost of \$210.00 per 3 hour increment will be paid by applicant.

Leagues: A league schedule must be provided within 2 weeks of paying for permit so that we know which teams are scheduled to play.

Baseball/Softball: Only drop-down bases may be used on County Parks ball fields. Installation of "break-away" or stationary bases are strictly prohibited. METAL SPIKES ARE STRICTLY PROHIBITED due to the installation of synthetic batters boxes under the dirt. Middlesex County does not supply bases.

Any violation of Department Rules and Regulations will result in Cancellation/ Termination of Event and/or Additional Fees or Fines.

The applicant hereby certifies that all the information provided is complete and correct, and that no false or misleading information, or false statements have been given. Giving false information will be the basis for denial or revocation of a permit. The attached Rules and Regulations for permit approval have been read, are understood, and will be fully complied with by the applicant.

Date: _____

Signature: _____

PLEASE FAX or EMAIL to:

ATTENTION: Erin Drakoulis or Anna Buono

Fax: (732) 745-8148 or (732) 745-8209

**Email: erin.carroll@co.middlesex.nj.us
anna.buono@co.middlesex.nj.us**