

**REQUEST FOR EXPRESSION OF INTEREST
AND QUALIFICATIONS FOR
PROFESSIONAL ENGINEERING
CONSTRUCTION INSPECTION AND CONSTRUCTION ADMINISTRATION SERVICES
FOR LIVINGSTON AVENUE COMPLETE STREETS
LIVINGSTON AVENUE FROM ELIZABETH STREET TO NEW STREET
CITY OF NEW BRUNSWICK, COUNTY OF MIDDLESEX, NJ
NBR691**

This project is being funded with Federal Funds having PROJECT NO. FD – DEMO-R-0691(300) Con. The contract if awarded is subject to all Federal, State and Local Laws, rules and regulations.

The County of Middlesex is requesting the submission of qualifications by firms interested in being considered for providing professional Engineering Construction Inspection and Construction Administration Services for Livingston Avenue Complete Streets, Livingston Avenue from Elizabeth Street to New Street, New Brunswick, NJ. The contract objectives will be the completion of the construction of the Livingston Avenue Complete Streets, New Brunswick, NJ project in compliance with the plans prepared by T & M Associates and Federal, State and Local laws, rules and regulations. The Consultant shall ensure compliance with FHWA / NJDOT regulations and requirements so the project is in complete compliance and the findings of a FHWA / NJDOT audit are satisfactory. The services shall comply with Federal requirements and regulations concerning the inspection of construction projects and the supporting documentation.

The Expression of Interest shall be no more than three (3) typed, single sided 8 ½ x 11 sheets in length and shall contain the following:

- 1) The address of the office at which the work will be performed. The expression shall contain the percentage of work to be done in New Jersey office and percentages of work to be done in offices (prime, subs) out of state.
- 2) Name, title and ASCE grade of the individuals who would be assigned as the project manager and project engineer.
- 3) A listing of work areas which would be subcontracted out to other firms, the names of the subconsultants and the subconsultant's project manager and qualifications to do the subcontracted work. Proposals without specifically named subconsultants will be disqualified. The submission shall contain the N.J. Business Registration Certificate and Certificate of Employee Information Report for the consultant and all subconsultants/subcontractors. Both certificates shall be valid and up-to-date and the activities/effort by the Consultant to successfully complete the project/construction inspection and construction administration.
- 4) A narrative demonstrating your understanding of the project with details of the personnel to be assigned to the project and the assigned personnel's particular abilities and qualifications/experience to perform which work. The narrative should contain as a minimum the following:
 - Identify and discuss with a percentage of the project each major element.
 - Firm responsible for each major element.
 - Any unique/uncommon elements of the projects.
 - Relevant experience to address unique/uncommon elements
 - Relevant experience of firm and personnel to be assigned on Federally Funded Construction Inspection and Construction Administration work.
 - Construction Inspection and Construction Administration experience on Federally funded construction projects.
 - Knowledge of Federal Rules and Regulations

- 5) DBE shall be identified. DBE goals for this contract shall be 12.44%. The Consultant shall include a description of the plan to fulfill the DBE goal.
- 6) The Consultant and Subconsultant must have and shall identify their current State approved multiplier.

Resumes detailing qualifications and experience on similar projects of key personnel and firm shall be attached to the Expression of Interest. Each resume shall be a maximum of one (1) single sided 8 ½ x 11 sheet in length and shall highlight only the relevant experience.

The County does not have a NJDOT Approved Policy which allows the designer to be retained to provide Construction Inspection and Construction Administration Services.

Any question regarding the submission shall be submitted in writing (fax or e-mail) to the following, Ann V. Hartwick, QPA, Director of Purchasing, Middlesex County Administration Building, 3rd Floor, 75 Bayard Street, New Brunswick, NJ. E-mail is Ann.Hartwick@co.middlesex.nj.us.

Retention of a Consultant by the County will be contingent on concurrence from the New Jersey Department of Transportation.

Five (5) copies of the complete submission must be received by the Middlesex County Purchasing Agent's Office no later than the close of business on Wednesday, April 24, 2019 in order to be considered. The Expression of Interest shall be sent to the following address:

Ann V. Hartwick, QPA, Director of Purchasing
Middlesex County Purchasing Office
County Administration Building
75 Bayard Street, 3rd Floor
New Brunswick, NJ 08901