

Name: _____ Email: _____

Home Address: _____

Home Phone: _____ Cell: _____

Occupation/Place of Employment: _____

Work Address: _____

Work Phone: _____

Do you prefer to be contacted at work or at home? _____

Committee Affiliation - Please indicate which of the following Office of Children's Services Standing Committee(s) you would like to serve on - in order of preference, with 1 as your first choice.

- | | |
|--|--|
| <input type="checkbox"/> County Interagency Coordinating Council (CIACC) | <input type="checkbox"/> Bylaws and Membership |
| <input type="checkbox"/> Planning | <input type="checkbox"/> Minorities Issues |
| <input type="checkbox"/> Prevention | <input type="checkbox"/> Program Review |

** A description of each committee's function and meeting information is attached.*

Describe any personal expertise or interest in the Committee(s) you have selected:

Your role on the Committee: Referring to the Committee(s) you chose above, please indicate below what you feel your role will be on that Committee(s):

- Consumer Family Member of Consumer Agency Representative
 Consumer Advocate Other (please define) _____

Do you currently, or have you ever served on any other Middlesex County Council or Committee?

Yes No If yes, please indicate which council and year(s) served:

Are you currently serving on a non-profit board that receives funding from Middlesex County?

Yes No If yes, please indicate name of agency and type of funds:

Are you able to attend meets scheduled at night? Yes No **During the day?** Yes No

Demographical Information: State or regulation for some Office of Human Services advisory bodies requires information regarding age, ethnicity, sex and disability. Including this information on this form is optional.

White

Black

Hispanic

Asian, Indian or
Pacific Islander

American Indian,
Eskimo or Aleut

Female

Male

Senior (60+)

Disabled

Veteran

Volunteer Work: Please describe any volunteer activities you are presently (or previously) involved with an provide name(s) of organization(s) sponsoring this volunteer work.

Board Experience: Have you ever served on any Boards, ADvisory Councils, Committees, etc. (private or government)? Please list the organizations, positions held and dates of service. Include County Boards.

If you were referred for Committee membership, please indicate by whom: _____

Please list any accomodations you may require to attend and participate in meetings. The County facilities used for Board and Committee meetings are barrier free.

Signature: _____ Date: _____

► Please attach a resume

Please return completed application to:

*Wanda Y. Dillon, Director, YSC Administrator
Middlesex County Office of Human Services
Middlesex County Administration Bldg., 5th floor
75 Bayard Street, 5th Floor
New Brunswick, NJ 08901*

COUNCIL FOR CHILDREN'S SERVICES

STANDING COMMITTEE DESCRIPTION

What is the Council for Children's Services?

The entity that is responsible for developing a responsive, accessible and integrated system of services for children and their families. The purpose of the Council is to identify, plan and oversee the implementation of programs in Middlesex County, which reflect the unmet needs and address gaps in services for Middlesex County youth. The Council receives monthly reports and updates on the planning processes to review and provide final approval before submitted to the appropriate entity.

Standing Committees:

BYLAWS & MEMBERSHIP: Prepares revisions of bylaws and advises the Council on compliance with relevant statutes, regulations and standards. The Committee recommends individuals for membership to the Council and monitors attendance. Meetings are scheduled as needed.

COUNTY INTERAGENCY COORDINATING COUNCIL (CIACC): Supports enhanced coordination at the County level to facilitate the development and operation of integrated planning for children with special social and emotional needs and their families through the involvement of parents, consumers, youth and child serving agencies as partners. Reviews and provides information to the State Division of Child Behavioral Healthcare regarding local services and resources for this population. Meetings are held the 3rd Monday of the month at 12:30 pm.

EXECUTIVE: Reviews reports and endorse all reports and recommendations of all standing committees prior to the meeting of the full Council. The committee frames all issues to be discussed at the Council meeting, assist staff with the development of the Council agenda, reviews appeals of the actions of the Council, and conducts any emergency businesss that may require action between Council meetings. Emergency actions taken by the Executive Committee shall be reported at the next full Council meeting. Meetings are held the 3rd Thursday of the month at 10:00 am.

MINORITIES ISSUES: Identifies the current needs and trends of minority youth and families in Middlesex County. The Committee provides advocacy for youth, the family and the community. The Committee identifies and supports appropriate services, and sensitizes the Council and its Committees, families, communities and programs to cultural, racial and ethnic differences. Meetings are held the 2nd Tuesday of the month at 1:00 pm.

PLANNING: Is responsible for comprehensive planning including, but not limited to developing a needs assessment to identify service formulating gaps, holding public forums and focus groups, as well as developing a plan of action to determine the types of services required. The committee shall also be responsible for the preparation of all plans as may be required by regularoty authorities. Meetings are held bi-monthly the 1st Tuesday of the month at 12:45 pm.

PREVENTION: Supports and encourages collaboration among agencies and families to provide delinquency prevention services to youth at risk. The committee identifies needs, promotes research, and pursues funding opportunities; facilitate education and training; and offer resource information to schools and the community. Meetings are held the 4th Monday of the month at 9:30 am.

PROGRAM REVIEW: Develops and implements the request for funding proposal (RFP) process, reviews all applications for funding, submits recommendations to the Council through the endorsement of the the Executive Committee and monitors all funded programs to ensure cotntract compliance. If funding does not come directly to the County, but program implementation falls under auspices of Council, Program Review Committee would provide monitoring and evaluation as necessary. Meetings are held the 1st Thursday of the month at 12:45 pm.