

INTERFACE MEETING MINUTES

September 7, 2017

9:00 Welcome

**Members Present : Anne Schiadaresis, State of NJ
Luke Koppisch, Alliance for Disabled in Action
Ellen Kurtz, Bert Kormann, JFK**

Anne suggested that the Board invite Amazon to the meetings to familiarize with activities at JFK, and to alert them to the group of employee candidates available through our programs. All members have agreed that with the high level of hiring, there has also been a high level of separations, both voluntary and involuntary at the company ; the work is reported to be excessively difficult and appropriate for the most fit individuals.

Anne recommended that the program reach out to Barbara Minsch of the Heldrich Hotel. Ellen agreed to reach out to the Heldrich.

Discussion about the need to reach out to some of the local school districts to encourage utilization of the High School Career Development Program. JFK staff shared that there have been a few public school districts that do not offer sufficient transition services. Further discussion and planning needed in cooperation with DVRS, which might have plans for interventions/services for students prior to graduation.

Luke spoke about the Disability Pride Parade coming up next month. The event has been moved to Saturday. JFK will announce to its clients and will consider sponsoring an exhibitor table.

Program Updates :

➤ **High School Career Development Program**

1. Twelve new part time students are starting program today ; 6 from Rahway & 6 from Keansburg. The new students pose a challenge due to the slow down of worksites within the hospital in the afternoon. Staff has begun planning a new format in the program that focuses an entire day that students are toured throughout various workplaces and community organizations in the area. There are many challenges for getting students through their employee physicals and the HR process.
2. The program has 23 students from 3 districts, with a total of 40 students from 15 districts this school year.

➤ **Adult Career Development Program :** There are currently 14 clients attending daily. There are a number of referrals awaiting enrollment.

➤ **Vocational Evaluation / CARF Survey**

1. There are referrals being received nearly daily for evaluation. The evaluator is going out on disability leave for 6-7 weeks. It is not feasible to hire a temp or replacement, therefore existing staff will share the workload.
2. The CARF Survey will most likely be in the first week of November. The accreditation is essential for the Vocational Evaluation Services to continue to serve DVRS, our primary referral source. Preparations are a primary focus of the department staff. The October Interface meeting will be cancelled until after the survey. Ed Faver, Mgr. Of the Union Co. Office will be the referral source spokesperson for the survey.

➤ **Lab Assistant Training Program**

1. There are currently 6 students in class. Three will graduate the end of October.
2. Marketing is being conducted to recruit candidates for next ½-Class starting on 10/31.
3. Another graduate has been hired at Hackensack Meridian.

4. Instructor George Noll has been working to expand our internship opportunities with more local companies in New Brunswick.
5. The program will need to have an upgrade in its instructions to maintain current eligibility for hires at Hackensack Meridian. By 2018, students will be prepared to sit for a certification exam as Medical Lab Assistants. This comes from the Lab Director at Jersey Shore Medical Center

➤ **Computer Application Training Program**

There are currently 10 students from DVR and 3 DDD students in class.

- **Preparation for 2018 Career Options Day** : Issue deferred to next meeting. Schedule of March 29, 2018 is not desirable. If no other date can be secured before early May, that date will have to do.

➤ **New Business presented by the Board :**

Luke Koppisch offered that the HS CDP can count on a tour of their services for the new students being served.

Interface Meeting Agenda : November 9, 2017

9:00 Welcome

1. Creditation Association of Rehabilitation Facilities Survey results (CARF)

2. Program Updates:

Evaluation: DVR / CBVI

High School Career Development Program

Adult Career Development Program

Lab Program

CAT Program

New Program Initiative: Physical Therapy Aide Training