

Interface Meeting Minutes, May 4, 2017

9:00 Welcome: Introduction of Sandra Ciccone

Career Services Supervisor – Youth, Middlesex County Office of Workforce Development
Perth Amboy

1. Review of Guest Survey results from Career Options Day 2017

Very Good & Excellent scores combined: 74%

2. Review of Exhibitor Survey results from COD 2017

3. Present Final Program used for COD with updated company list

4. Program Updates:

Evaluation: DVR / CBVI referrals decreased

Referrals have decrease about 50% for Vocational evaluation. Ellen and Bert are planning to conduct visits to the 3 area offices.

High School: Graduating 10 students / Approximately 14 new

More students are referred at this time than those graduating. Extended school year program has 22 students participating.

End of the year trip is planned for NYC; Ripleys & Hard Rock Cafe

Board was invited to speak at the June 15 graduation ceremony.

Adult Career Development Program

Recent decrease in referrals to program.

Lab Program: 2 Students starting May 8th

One additional student was enrolled on first day of class. Lab class will accept students at the mid-point of class to increase enrollment.

CAT Program: Upgrade to teaching MS Office 2016

Enrollment is beginning to increase. Textbooks for the new software are exceedingly expensive and team will search for alternate teaching guides.

* Submitted by: Bert Kormann