



**Meeting Agenda  
Board of Chosen Freeholders**

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Thursday, October 20, 2016

7:00 PM

Freeholders' Meeting Room

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**Regular Meeting**

**CALL TO ORDER**

**MOMENT OF SILENCE**

**SALUTE TO THE FLAG**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Clerk: The notice of this meeting, pursuant to the "Open Public Meetings Act", NJSA 10:4-10 has been complied with and shall be entered into the minutes of this meeting.

**ROLL CALL**

**ADMINISTRATION OF OATH OF OFFICE TO INCOMING FREEHOLDER NARRA**

Director: The Clerk will read a letter regarding the appointment of Shanti Narra of North Brunswick who will fill the vacancy of Freeholder H. James Polos

Clerk: Read letter from Kevin McCabe, Chairman of the Middlesex County Democratic Organization

Director: The oath of office will be administered by North Brunswick Mayor Francis "Mac" Womack

Comments by Freeholder Narra

**RECOGNITIONS**

Recognizing the 30th Annual Central Jersey Spinal Cord Association Dinner

Commemorative Resolution Recognizing Bobbie Locke Posthumously For Her Efforts On Behalf Of The Youth Of Middlesex County

Recognizing BAPS Shri Swaminarayan Mandir On Their 25th Anniversary

Recognizing Patrolman Gay, Assistant Fire Chief Gawron and Sayreville Residents Daniel Hockenjos, Robert Kern, Tyler Wood and Kimberly Carson For Their Heroism During a Two-Story Home Fire  
Director Rios will present

Recognizing Sportmans Barber Shop On Their 50th Anniversary

Motion to adopt the above Recognitions  
Roll call

## PRESENTATIONS

### CORRESPONDENCE

Clerk: Each Freeholder has been provided with a list of correspondence received by the Clerk's Office since our last meeting. This correspondence will be kept on file in the Office of the Clerk of the Board for reference.

Motion to accept the Correspondence  
Voice vote

### MINUTES APPROVAL

Board of Chosen Freeholders - Regular Meeting - Oct 6, 2016 7:00 PM  
Motion to approve the minutes

Second the motion

Roll call

### ORDINANCES

#### Introduction & First Reading

Director: The Clerk will read Ordinance No. 431 by title only

- 431** Refunding Bond Ordinance Of The County Of Middlesex, State Of New Jersey Providing For (I) The Refunding Of Certain Outstanding General Obligation Bonds Of The County To Achieve Net Present Value Debt Service Savings, And (Ii) Authorizing The Issuance Of Not To Exceed \$45,000,000 Aggregate Principal Amount Of General Obligation Refunding Bonds Of The County To Effect Such Refunding And Appropriating The Proceeds Therefor And Authorizing The Public Hearing To Be Held On Monday, November 14, 2016 At 7:00 P.M. And Publication Thereof

Motion to adopt Ordinance No. 431 on first reading

Second the motion

Roll call

### REPORTS OF FREEHOLDERS

Freeholder Kenneth Armwood  
Freeholder Deputy Director Carol Bellante  
Freeholder Charles Kenny  
Freeholder Shanti Narra  
Freeholder Charles E. Tomaro  
Freeholder Blanquita B. Valenti  
Freeholder Director Ronald G. Rios

### RESOLUTIONS TO BE ADDED

**RESOLUTIONS TO BE AMENDED****RESOLUTIONS TO BE HELD****RESOLUTIONS TO BE VOIDED****OPEN THE PUBLIC DISCUSSION ON RESOLUTIONS LISTED ON THIS AGENDA ONLY**

Motion to close the public portion  
Voice vote

**ITEMS TO BE REMOVED FROM CONSENT AGENDA & VOTED SEPARATELY****CONSENT AGENDA****BOARD OF CHOSEN FREEHOLDERS**

Freeholder Director Ronald G. Rios - Ex-Officio Chair of All Committees

**16-1702-R** Appointment Of Freeholder Shanti Narra to Middlesex County Committees  
Sponsor: Freeholder Director Ronald G. Rios

**ADMINISTRATION**

Freeholder Chairperson - Carol Bellante  
John A. Pulomena

**Office of the Clerk of the Board**

Amy Petrocelli

**Office of Enterprise Software Applications**

Matthew Reiser

**16-1653-R** Authorize The Purchase Of Additional Services For The ASG Archiving System As Required By The Office Of Enterprise Software Applications From ASG Technologies Group, Inc, In The Amount of \$67,500.00 And Authorize The Freeholder Director To Execute The Associated Statement of Work (Licensed and Proprietary)  
Sponsor: Freeholder Carol Bellante

**Office of Information Technology**

Silvio Castelluccio

**16-1654-R** Amend Resolution #15-341-R Dated March 12, 2015, Which Authorized The Purchase Of Upgrades As Required By The Office Of Information Technology In The Total Amount Of \$170,240.28 From Verizon Business Network Services, In Accordance With NJ State Contract #85943, Which Expires February 10, 2019, To Purchase Additional Installation Services For Plays In The Park In The Amount Of \$10,807.69, And Authorize Execution Of The Addendum To The Original Agreement  
Sponsor: Freeholder Carol Bellante

**Office of Human Resources**

Dennis Cerami

**16-1655-R** Authorize Changes In Human Resources Report, As Per List Dated October 20, 2016  
Sponsor: Freeholder Carol Bellante

- 16-1656-R** Authorize The County Of Middlesex To Exercise The Option To Extend The Contract With ComPsych Employee Assistance Programs, Inc. d/b/a FMLA Source For An Additional Year (October 1, 2016 To September 30, 2017) For The Provision Of Administration Services For The Federal Family And Medical Leave Act And The State Of New Jersey Family Leave Act As Required By The Middlesex County Office Of Human Resources (Bid No. B-15-093)  
Sponsor: Freeholder Carol Bellante

### **DEPARTMENT OF FINANCE**

Freeholder Chairperson - Charles Kenny  
Joe Pruiti

#### **Office of Financial Management**

Joe Pruiti

- 16-1657-R** Authorize Treasurer To Pay All Properly Audited Bills And Properly Audited Payrolls And Authorize Line Item And Sub-Line Item Transfers  
Sponsor: Freeholder Charles Kenny
- 16-1658-R** Authorize Treasurer To Pay All Properly Audited Bills And Properly Audited Payrolls And Authorize Line Item And Sub-Line Item Transfers As Per The Attached "B" List  
Sponsor: Freeholder Charles Kenny
- 16-1659-R** Accept 2015 Middlesex County Single Audit Report of Federal and State Grants As Submitted By Hodulik & Morrison; Authorize Advertisement For Synopsis  
Sponsor: Freeholder Charles Kenny

#### **Office of Purchasing**

Ann Hartwick

- 16-1660-R** Authorize The County Of Middlesex To Donate Furniture To The Borough of Helmetta Police Department, To Include Two Interview Tables, A Conference Table, And Six Desk Chairs, Which Is No Longer Needed By The Prosecutor's Office.  
Sponsor: Freeholder Charles Kenny
- 16-1661-R** Authorize The County Of Middlesex To Exercise The Option To Extend The Contract With Capozzi Overhead Doors, Inc. In The Total Estimated Amount Of \$17,300.00 For The Servicing And Repairing Of Overhead Garage Doors As Required By Various Middlesex County Agencies (Bid No. B-15-469)  
Sponsor: Freeholder Charles Kenny
- 16-1662-R** Authorize The Donation Of One (1) Surplus Vehicle To The Borough Of Highland Park No Longer Needed For County Use  
Sponsor: Freeholder Charles Kenny

#### **Division of Insurance**

Ann Hartwick

- 16-1663-R** Accept The Proposal Of Acrisure D/B/A North American Insurance Management In The Total Amount Of \$132,000.00 To Provide Consulting Services For The Middlesex County Division Of Insurance & Risk Management for November 1, 2016 – November 1, 2017 And Amend Resolution #15-1956-R To Increase The Amount By \$3,000.00 To A New Total Of \$99,000.00.  
Sponsor: Freeholder Charles Kenny

**DEPARTMENT OF INFRASTRUCTURE MANAGEMENT**

Freeholder Chairperson - Charles E. Tomaro  
Khalid Anjum

- 16-1664-R** Amend Resolution #16-489-R Dated 4/7/16, Which Awarded A Contract To Franklin-Griffith, LLC In The Total Amount Of \$23,760.00 For The Furnishing And Delivering Of LED Lighting Fixtures As Required By The Middlesex County Department Of Infrastructure Management, Office Of Parks And Recreation (Bid No. B-16-021) To Increase The Amount Of The Contract By An Additional \$1,440.00 For A New Total Amount Of \$25,200.00 (20% Clause)  
Sponsor: Freeholder Charles E. Tomaro

**Office of Engineering**

Richard Wallner

- 16-1665-R** Authorize Change Order #1 With Maser Consulting, P.A. To Increase The Contract Amount By \$39,651.54 For A New Total Amount Not To Exceed \$206,859.14 For Professional Engineering Services For Construction Administration For The Underground Storage Tank Removals And Aboveground Fuel Tank System Installation At Middlesex County Adult Correction Facility, North Brunswick. NJ. (NOB9011)  
Sponsor: Freeholder Charles E. Tomaro
- 16-1666-R** Authorize Execution of Agreement With Elizabethtown Gas Company For The New Gas Line Installation To The Middlesex County Police And Emergency Center, Edison, N.J. In The Amount Of \$58,043.37 (EDI8017)  
Sponsor: Freeholder Charles E. Tomaro
- 16-1667-R** Accept The Proposal Of Epic Management, Inc., In The Amount Not To Exceed \$320,225.00 for Professional Project Management And Construction Inspection for The Renovation Of Building 216 Edison, New Jersey (EDI9005) And The Sheriff Substation, North Brunswick, New Jersey ( NOB9008)  
Sponsor: Freeholder Charles E. Tomaro
- 16-1668-R** Accept Specifications And Authorize Bidding For The Renovations To The County Highway And Bridge Building, North Brunswick, New Jersey (NOB9008)  
Sponsor: Freeholder Charles E. Tomaro
- 16-1669-R** Accept Specifications And Authorize Bidding For The County Archive And Record Storage Building Data Center Construction, North Brunswick, New Jersey (NOB9010)  
Sponsor: Freeholder Charles E. Tomaro
- 16-1670-R** Accept Specifications And Authorize Bidding For The Renovations To The County Medical Examiner's Building, North Brunswick, New Jersey (NOB9009)  
Sponsor: Freeholder Charles E. Tomaro

**Office of Parks & Recreation**

Rick Lear

- 16-1671-R** Authorize Execution Of Agreement With Rutgers, The State University Of New Jersey For Their Use of A Portion Of Johnson Park In The Township Of Piscataway For A 250th Anniversary Fireworks Display On November 10, 2016.  
Sponsor: Freeholder Charles E. Tomaro

- 16-1672-R** Support Submission Of Application For New Jersey Department of Transportation, Transportation Alternatives Program For Design of Middlesex Greenway East William Street Park Extension In The Township Of Woodbridge  
Sponsor: Freeholder Charles E. Tomaro
- 16-1673-R** Authorize Execution Of Grant Agreement With The Borough of Dunellen Pursuant To The Middlesex County Open Space, Recreation And Farmland And Historic Preservation Trust Fund For Columbia Park Improvements In The Amount Of \$1,400,000.00.  
Sponsor: Freeholder Charles E. Tomaro
- 16-1674-R** Authorize Execution Of Grant Agreement With The Township Of Edison Under The Middlesex County Open Space, Recreation And Farmland And Historic Preservation Trust Fund For The Enhancement Of Middlesex Greenway Access In Dudash Park In The Amount Of \$24,000.00  
Sponsor: Freeholder Charles E. Tomaro

**Office of Public Works**

Gary Vesce

- 16-1675-R** Authorize Return Of Escrow In The Amount Of \$1,040.00 For Various Road Opening Permits As Per Attached Schedule  
Sponsor: Freeholder Charles E. Tomaro
- 16-1676-R** Accept Escrow Deposits In The Total Amount Of \$15,781.00 For Various Road Opening Permits As Per Attached Schedule  
Sponsor: Freeholder Charles E. Tomaro

**DEPARTMENT OF BUSINESS DEVELOPMENT & EDUCATION**Freeholder Chairperson - Kenneth Armwood  
Kathaleen Shaw**Office of Culture & Heritage**

Kathaleen Shaw

- 16-1677-R** Amend Resolution #14-558-R And Accept Grant From NJ State Council On The Arts For FY2017 Local Arts Program Grant (LAP) \$173,696.00 (Year 3 of 3) For The Contract Term January 2017 Through December 2017; Authorize Execution Of All Related Contracts And Grant Documents In SAGE By The Freeholder Director, As Requested By The Office Of Culture And Heritage (Grant Funded)  
Sponsor: Freeholder Kenneth Armwood
- 16-1678-R** Authorize County Support Grant To Perth Amboy Public Library To Digitize Historic Newspapers, As Requested By Office Of Culture And Heritage, In The Total Amount Of \$1,000.00. (Grant Funded).  
Sponsor: Freeholder Kenneth Armwood
- 16-1679-R** Authorize Professional Services For Artifact Preservation And Restoration For The Cornelius Low House Museum, As Requested By The Office Of Culture And Heritage, In The Amount Of \$1,085.00  
Sponsor: Freeholder Kenneth Armwood

**Office of Workforce Development**

Kevin Kurdziel

- 16-1680-R** Authorize The County Of Middlesex To Exercise The Option To Extend The Contract With ADP, Inc. In The Amount Of \$4,000.00 For The Furnishing Of An Integrated Automated Payroll System As Required By The Middlesex County Department Of Business Development & Education, Office Of Workforce Development (Bid No. B-13-399-1) (Grant Funded)

Sponsor: Freeholder Kenneth Armwood

### **DEPARTMENT OF COMMUNITY SERVICES**

Freeholder Chairperson -Blanquita B. Valenti  
Gerry Mackenzie

### **Office of Aging & Disabled Services**

Laila Caune

- 16-1681-R** Authorize The Acceptance Of The 2nd Year Option To Extend The 2016 Area Plan Contract Between The Middlesex County Office Of Aging & Disabled Services And The New Jersey Department Of Human Services, Division Of Aging Services To Accept Any And All Funds With An Initial Allocation Of \$3,063,025.00 For An Additional Year For The Time Period Of January 1, 2017 Through December 31, 2017

Sponsor: Freeholder Blanquita B. Valenti

### **Office of Human Services**

Melyssa Lewis

- 16-1682-R** Approve American Dream Down Payment Assistance Loan In The Amount Of \$5,000.00 (To Be Forgiven If Property Remains Primary Residence For 5 Years) For Purchase Of 12 Grand Street, South Amboy, NJ 08879 (ID #16-AD017-18)

Sponsor: Freeholder Blanquita B. Valenti

- 16-1683-R** Authorize Various Section 8 Housing Rental Assistance Payment Contracts As Set Forth On The Attached Schedules

Sponsor: Freeholder Blanquita B. Valenti

- 16-1684-R** Amend Resolutions Authorizing Section 8 Housing Rental Assistance Payment Contracts With Various Landlords

Sponsor: Freeholder Blanquita B. Valenti

- 16-1685-R** Approval For Shumaila Akhtar, Housing Technician Of The Middlesex County Office of Human Services, Division Of Housing To Attend Housing Choice Voucher Specialist Training To Be Held In Westminster, Maryland - October 31, 2016 - November 4, 2016

Sponsor: Freeholder Blanquita B. Valenti

- 16-1686-R** Approve American Dream Down Payment Assistance Loan In The Amount Of \$5,000.00 (To Be Forgiven If Property Remains Primary Residence For 5 Years) For Purchase Of 7 Wycoff Way East, East Brunswick, NJ 08816 (ID #16-AD018-04)

Sponsor: Freeholder Blanquita B. Valenti

- 16-1687-R** Authorize Commitment Of Middlesex County Housing First Capital Funds To Raritan Bay Area YMCA In The Amount Of \$350,000.00 For The Renovation Of 3 Units Of Affordable Rental Housing For Homeless Individuals And Families At 623 Carson Avenue In The City Of Perth Amboy, County Of Middlesex.

Sponsor: Freeholder Blanquita B. Valenti

- 16-1688-R** Authorize Submission/Acceptance And Execution Of Grant Application (#17-534-ADA-0) To The New Jersey Department Of Human Services Re: Addiction Services For The Period January 1, 2017 Through December 31, 2017 In The Amount Of \$1,245,063.00 - (County Match Required - \$185,611.00)  
Sponsor: Freeholder Blanquita B. Valenti
- 16-1689-R** Authorize Execution Of Subordination And Postponement Of Mortgage Re: American Dream Down Payment Initiative Assistance Loan For Property Located At 42 Claire Avenue, Woodbridge, NJ 07095 (ID#13-AD020-23)  
Sponsor: Freeholder Blanquita B. Valenti
- 16-1690-R** Approve American Dream Down Payment Assistance Loan In The Amount Of \$5,000.00 (To Be Forgiven If Property Remains Primary Residence For 5 Years) For Purchase Of 25 Church Street, Piscataway, NJ 08854 (ID #16-AD014915)  
Sponsor: Freeholder Blanquita B. Valenti

### **DEPARTMENT OF PUBLIC SAFETY & HEALTH**

Freeholder Chairperson - Shanti Narra  
Joseph Krisza

#### **Office of Adult Correction & Youth Services**

Mark J. Cranston

- 16-1691-R** Authorize Payment Of Tuition In The Total Amount Of \$8,550.00 To Monmouth County Sheriff's Office For The 33rd Basic Course For County Corrections August 29, 2016 - November 21, 2016  
Sponsor: Freeholder Shanti Narra

#### **Office of Health Services**

Lester Jones

- 16-1692-R** Authorize Approval And Execution Of Hazmat Cost Recovery Agreement For Years 2016-2018 Between The County Of Middlesex, Office Of Health Services And The Borough Of Milltown Authorizing The Borough To Participate In The County Of Middlesex Hazmat Cost Recovery Program. No Cost To The County.  
Sponsor: Freeholder Shanti Narra
- 16-1693-R** Amendment To The 2016 County Budget- State Of New Jersey, Department Of Health, Division Of HIV, STD, And TB Services, Tuberculosis Control, Specialty Clinic Services Grant \$219,121.00.  
Sponsor: Freeholder Shanti Narra
- 16-1694-R** Authorize Submission And Acceptance Of Childhood Lead Poisoning Prevention Grant From The State Department Of Health, Division Of Family Health Services, In The Amount of \$130,000.00 For The Period Of July 1, 2016, to June 30, 2017. No Cost To The County  
Sponsor: Freeholder Shanti Narra
- 16-1695-R** Authorize The Purchase Of Clothing Required By The Middlesex County Office Of Health Services In The Total Amount Of \$19,344.10 From Atlantic Tactical, In Accordance With NJ State Contract #A81360, Which Expires October 31, 2016  
Sponsor: Freeholder Shanti Narra
- 16-1696-R** Amendment To The 2016 County Budget- State Of New Jersey, Division Of Family Health Services, Childhood Lead Poisoning Prevention Grant \$130,000.00  
Sponsor: Freeholder Shanti Narra



**16-1697-R** Authorize Submission And Acceptance Of Special Child Health Case Management Grant From The State Of New Jersey, Department Of Health, Division Of Family Health Services, In The Amount Of \$202,477.00, For The Period Of July 1, 2016, To June 30, 2017. No Cost To The County  
Sponsor: Freeholder Shanti Narra

**16-1698-R** Amendment To The 2016 County Budget- State Of New Jersey, Department Of Health, Division Of Family Health Services, Special Child Health Case Management Grant \$202,477.00  
Sponsor: Freeholder Shanti Narra

#### **Office of the Medical Examiner**

Diane Karluk

**16-1699-R** Amend Resolution #15-878-R Dated May 7, 2015, Which Awarded A Contract To Rutgers Translational Sciences Research Pathology Services, In The Total Lump Sum Amount Of \$39,500.00 For The Furnishing Of Laboratory Services For Microscopic (Histology) Slides Required By The Department Of Public Safety And Health, Office Of The County Medical Examiner (Bid No. B-15-80-Revised) To Increase The Amount Of The Contract By An Additional \$7,900.00 For A New Total Amount Of \$47,400.00 (Within The 20% Clause)  
Sponsor: Freeholder Shanti Narra

#### **Office of the Prosecutor**

Andrew Carey

**16-1700-R** Authorize The Purchase Of Twenty-One (21) InfoScan Licenses Required By The Office Of The County Prosecutor In The Amount Of \$3,339.00 From Computer Square, Inc. (Licensed & Proprietary)  
Sponsor: Freeholder Shanti Narra

#### **Office of the Sheriff**

Mildred Scott

**16-1701-R** Authorize The Purchase Of A Service Contract For The Mini-Lab Photo Processor Equipment As Required By The Office Of The County Sheriff In The Amount Of \$4,866.75 From Fuji Photo Film, U.S.A, Inc. (Licensed & Proprietary)  
Sponsor: Freeholder Shanti Narra

### **ADOPT THE CONSENT AGENDA**

A motion is in order to adopt the consent agenda consisting of:

Resolution Nos. 16-1653 through 16-1702, including \_\_\_\_\_ which was previously held, and excluding \_\_\_\_\_ which was previously voted upon, \_\_\_\_\_ to be voided, \_\_\_\_\_ to be held and \_\_\_\_\_ to be voted upon separately

Second the Motion

Roll Call

### **SEPARATE AGENDA ITEMS**

### **OPEN THE PUBLIC DISCUSSION**

Motion to close the public portion

Voice vote

**ADJOURNMENT**

Motion to adjourn  
Voice vote

Time